

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	



(Global Street Hub) – Construction Phase Plan

Location: Number One Riverside, Smith Street, Rochdale, OL16 1XU

Document Type: Plan

Issue Date: 01/08/2025

The purpose of this document is to set out the governance and arrangements for compliance with requirements of Regulation 12 of the CDM Regulations 2015.

This document has been created considering the health and safety implications so far as reasonably possible related to its content. Telent complies with all current H&S best practices and legislation and this would take precedence over any documentation. Where health and safety issues have been identified, these are detailed below together with the associated controls and mitigating actions.

Title	Telent CDM Construction Phase Plan UK 617972	
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Table of Contents

1	Description of Project	4
1.1	Project Title and Scope	4
1.2	Location and Site Description	4
1.3	Key Dates and Programme of Works	4
1.4	Existing Structures	5
1.5	Ground Conditions	6
1.6	Existing Traffic Systems	6
1.7	Working Restrictions	6
1.8	Project Team	6
1.9	Extent and Location of Existing Records and Plans	6
2	Management of the Work	7
2.1	Management Structure	7
2.2	Health & Safety Objectives	7
2.3	Monitoring and Review	8
2.4	Liaison Between Parties on Site	8
2.5	Consultation with the Workforce	8
2.6	The Exchange of Design Information	8
2.7	Selection and Control of Contractors	9
2.8	The Exchange of Health & Safety Information between Contractors	9
2.9	Site Security	9
2.10	Site Induction	9
2.11	On Site Training	10
2.12	Welfare Facilities	10
2.13	First Aid	10
2.14	Site Rules	10
2.15	Fire and Emergency Procedure	11
3	Arrangements for Controlling Significant Safety Risks	12
3.1	Delivery and Removal of Materials and Equipment	12
3.2	Dealing with services	13
3.3	Adjacent Land Use	13
3.4	Traffic Routes and Segregation of Vehicles and Pedestrians	13
3.5	Storage of Materials & Work Equipment	14
3.6	Working over water	14

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

3.7	Trenching / Erection of Hardware.....	14
4	Arrangements for Controlling Significant Health Risks	15
4.1	Noise and Vibration	15
4.2	Electricity	16
5	The Health and Safety File	17
5.1	Layout and Format.....	17
5.2	Arrangements for the Gathering of Information	17
5.3	Storage of Information	17
6	DOCUMENT CONTROL AND REVIEW	18
6.1	Maintenance and Distribution	18
6.2	Copyright.....	12

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

1 DESCRIPTION OF PROJECT

1.1 Project Title and Scope

Global Media Street Hub 3.0

The construction of foundations and earthworks necessary for the installation of a Global StreetHub 3.0 unit including excavating to the required length, width and depth to accommodate a steel-reinforced cage and concrete. The maximum excavation will be no greater than 1500 x 1500 x 650mm. This ensures a secure foundation for the base plate, in accordance with the agreed design, BTSH3_Plinth_H500.

1.2 Location and Site Description

The works will be contained within the identified site on Smith Street, adjacent to Number One Riverside, in Rochadale. There will be no carriageway incursion during the works as the site is contained within the footpath. Whilst the location is close to the Metrolink, it is outside the hazard control zone and there are no direct overhead lines within the proximity of the works. Additional hazard controls will be in place for working close to water using the Telent EHS Risk Assessment procedure to ensure safety is maintained, and to provide access for vehicles to the identified work site.

1.3 Key Dates and Programme of Works

Start Date: Date to be advised on receipt of permissions and permit conditions

Duration: Owing to the restricted site access because of the bus station, Metrolink and pedestrian zones converging near the site, the works will be undertaken in sequence using three phases, with a maximum of 5 working days to construct the foundations and base plate within phase one.

A new permit will be requested for phase 2 and similarly for phase 3; to minimise obstruction and impact on the local environment. A secure environment around the works will be maintained at all times with appropriate fencing in place to remove all risks to the public.

Anticipated Completion Date: Date to be advised on confirmation of availability of the StreetHub 3.0 unit.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

Planned Programme of Works:

Phase	Description of Phase	Date of Phase
1.1	Excavation of the ground to a maximum of 1500 x 1500 x 650 (depending on services and other utilities).	Day – one (Date TBA)
1.2	Levelling and bedding of the excavation including insertion of earthing mat (removal of any excavated spoil from site)	Day – one (Date TBA)
1.3	Installation of the steel cage and levelling including swept t-duct connections	Day – one (Date TBA)
1.4	Concrete pour (manual operation required owing to restricted parking)	Day – one (Date TBA)
	Leave site secure for concrete to cure	Time dependent on weather and manual concrete mix type - 12-48 hours
1.5	Installation of frame and non-slip footplate and levelling plate (if levelling is required, then both plates will be installed on the same visit) to align with original surface height	Day – two (Date TBA)
1.6	Leave site to settle prior to reinstatement including if tack coat has been applied	Minimum of 24 hours
1.7	Reinstatement of footway (slabs to be returned to site, and reinstated), fillet completed around footplate.	Day – three (Date TBA)
2.1	Connection of Power and Fibre – dependant on connection length and agreed pick up points. Power and Fibre duct to be connected from the agreed site back to the pick-up point.	Two-day duration (Date TBC in agreement with DNO and Openreach)
3.1	Installation of the Street Hub unit and connection of power and fibre to unit	One day activity – Date to be advised once unit is ready.

Table 1: Programme of Works

1.4 Existing Structures

There are no existing structures within the excavation. However, there is some existing street furniture close to the excavation site, which will be excluded from the defined working zone.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

1.5 Ground Conditions

Pedestrian zone, with wide footpath with services running below (Utility prints and any asset permissions will be gained prior to commencement of works). Specialist paving has been laid and negotiation with the local authority will be required to assess whether they will wish to lift and relay the paving and/or whether there is a known supplier for any additional replacements or whether best match is acceptable. Additional costs may be applicable as part of these negotiations.

1.6 Existing Traffic Systems

The site is located within a pedestrian zone, with restricted vehicular movement. However, it is also next to the Bus station and there is a Metrolink terminus within close proximity. To minimise risk, an accredited Banksman will be required on site at all times to maintain and manage any vehicular movements, (accreditation to be supplied to Local Authority with permit application if requested.)

1.7 Working Restrictions

There is a water hazard within close proximity to the works; therefore works will not be undertaken during any periods of heavy rain (amber weather alerts) or if the known water level rises to a level considered that there may be a risk of flooding. There are no envisaged bus lane suspensions or parking bay suspensions anticipated as part of the works, with parking being requested on site for works vehicles.

1.8 Project Team

The Project Team is currently:

Client: Global Media Ltd

Principal Contractor: Telent

1.9 Extent and Location of Existing Records and Plans

Receipt of initial outline planning – full utility prints will be provided as part of the job pack

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

2 Management of the Work

2.1 Management Structure

Telent:

Name	Company	Position	Contact Detail
Adam Scriven	Telent	Account Director	07866980713
Darren Long	Telent	Senior Contract Services Manager	07860182193
Matty Sanchez	Telent	Project Manager	07974403803

On Site Staff:

Name	Company	Position	Contact Detail
Matty Sanchez	Telent	Project Manager	07974403803
Steve Buckley	Conley Utilities Ltd	Owner	07515286548
TBC	Conley Utilities Ltd	Supervisor	N/A
TBC x 2	Conley Utilities Ltd	Operatives	N/A

2.2 Health & Safety Objectives

In accordance with Telent's Health and Safety Policy, the key objectives will be to maintain the health, safety and welfare of both Telent employees and their construction partners and that of any third party, including and specifically members of the public.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

2.3 Monitoring and Review

Site inspections will be conducted by the onsite Project Manager before and during all phases of the works, with completion inspections undertaken prior to teams leaving site on any day. Additionally, as the works will be within a pedestrian zone, an accredited banksman will be on site to manage all vehicular movements.

All accidents, incidents and near misses will be reported immediately to the Project Manager and to the Senior Contract Services Manager. This is in addition to the normal telSAFE process. These will be monitored and investigated by telent who will also notify the Client.

Site Induction and site start briefings will be held daily, or as applicable, before any works commence. Daily Shift Reports and progress Photographs will be completed at the end of each shift.

2.4 Liaison Between Parties on Site

Contact details to be established and circulated at the pre-contract meeting to ensure lines of communication are clear and direct. The nominated Project Manager will be on site and will act in the role of Customer Ambassador, supporting members of the public and local businesses with any queries or support required.

There is no expectation that the works will have a negative impact on the Bus or Metrolink operations within the vicinity of the works.

2.5 Consultation with the Workforce

The Telent Project Manager will be on site to maintain management with our subcontractors on site, as applicable, to deal with any specific health and safety issues that arise.

Regular toolbox talks will take place weekly.

2.6 The Exchange of Design Information

Any design changes agreed and issued by the Principal Designer will be fully logged and new instructions issued prior to the commencement of works. Any design changes identified after the start of works will be agreed with the Client and the Principal

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

Designer; a Post Construction Report will be submitted at the end of each phase (one to three). Any associated hazards and risks involved with the changes will be reviewed and suitable control measures identified and implemented where required.

2.7 Selection and Control of Contractors

Our subcontract partner, Conley Utilities Ltd is an established long-term partner of Telent, and adhere with our selection and accreditation criteria, as detailed within the Quality Management Plan and ISO 9001. All contractors will provide current certification for any plant in use on site and relevant competency certificates for operatives specific to their activities and responsibilities.

2.8 The Exchange of Health & Safety Information between Contractors

Telent will be the Principal Contractor and Conley Utilities Ltd, will be the only subcontract partner on site. This will mitigate any conflict of trades or work patterns on site and will maintain consistent exchange of information.

2.9 Site Security

To protect the site and protect members of the public from hazards associated with open excavations, the working area will be enclosed by steel site hoarding panels, that are in adherence with NRSWA and provide an additional level of security and safety above traditional traffic management guarding.

When not on site (during the curing of the concrete), the steel hoarding will be locked and signed. Any additional specific arrangements requested by the Local Authority will be implemented as required.

2.10 Site Induction

All operatives will receive a full site induction prior to the start of any activities. This will be provided by the Project Manager. As the site will be restricted to the safe working zone only –to maintain safe pedestrian access along Smith Street, the site induction will be undertaken off site.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	



Any visitors attending the works site will not be allowed within the works zone, unless a full site induction has been given and only if it is essential to enter the site. Induction records will be retained.

2.11 On Site Training

There will be no on-site training required as part of the works.

2.12 Welfare Facilities

Owing to the short duration of the phases, local welfare facilities will be used. The bus station provides public facilities and refreshments will be purchased from local businesses to support the local community.

2.13 First Aid

The appointed Supervisor will also be the appointed and qualified first aider on site. A Safety vehicle will be available with permissions sought as part of the permit application for parking to be permitted on site, with First Aid kits available.

The Project Manager will take responsibility for contacting the emergency services if required. The identified nearest emergency department is the Rochdale Infirmary, Whitehall St, Rochdale OL12 ONB

2.14 Site Rules

It is our commitment in Telent to ensure our staff and subcontractors understand their QEHS responsibilities and the arrangements in place in Telent to support safe working. Telent take this very seriously and site rules will be agreed and communicated as part of the site induction briefing including all workers and visitors in the identified work site will wear the appropriate PPE.

Safety signs will be clearly displayed to ensure health and safety awareness for both workers and any pedestrians within close proximity.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	



To prevent the risk of slips and trips, the site will be cleaned daily and remain clutter-free, ensuring that debris, dust, loose spoil from excavations are not left lying around on the site.

Similarly, no tools will be left lying around when not in use and will be returned to the works vehicle with a visual check undertaken upon collection to ensure there is no damage, this will also apply to using the correct equipment for the task.

2.15 Fire and Emergency Procedure

All site personnel will be briefed at induction on emergency procedures to be adopted should an incident occur.

Emergency Escalation Contact No.:

Emergency Contact Numbers	
Matty Sanchez (Project Manager Telent)	07974403803
Telent telSAFE	0800 0546 820

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

3 Arrangements for Controlling Significant Safety Risks

The works site will be within a pedestrian zone and additional safeguarding will be required to mitigate the risk of a member of the public accessing the site. To do this, Steel Hoarding will be used to create a safe zone, Steel hoarding is a versatile and temporary fencing solution widely used in similar environments. It offers several key benefits specific to the safety risks identified on site including:

- **Security:** The robust steel panels will create an effective barrier, ensuring the security of the site and preventing unauthorised access.
- **Privacy:** Its solid panel design provides a high level of privacy, concealing tools and equipment from public view and keeping the site out of sight.
- **Safety:** It will help to contain debris and dust from the excavation, protecting the public from construction-related hazards and ensuring a safe working environment for personnel.

The other key consideration is vehicular access to the pedestrian zone. We will have an accredited Banksman on site for all vehicular movement especially in ensuring there are no concerns with the close proximity of the bus station.

Additional risks include the sites proximity to water. The water is not fast flowing and does not present a significant risk, however weather restrictions for severe weather will be in place to prevent any increased hazard. An additional environmental risk assessment will be done for the site, during the pre-construction site survey, to identify and mitigate any risk of contamination of the water course from spillage as part of the works.

Whilst the site is in close proximity to Metrolink, it does not fall within the electrical safety hazard zone, or the excavation exclusion zone and will not require additional permission to excavate.

3.1 Delivery and Removal of Materials and Equipment

Owing to the location of the site, only materials required for the day will be transferred to site from our depot in Chorley. With the exception of the safeguarding that will stay in place throughout phase one of the works, all plant, equipment and materials will be removed from site at the end of each day alongside any spoil from site. This will minimise any risks to the public and maintain security of the site.

During the curing of the concrete, the site will be reduced in size to protect only the open excavation, with the steel hoarding being locked and signed.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	



All materials will be stored safely in or on the vehicles at site and to mitigate any risk of pollution.

The paving that has been laid in the area is a specialist paving and will require consultation with the local authority to agree whether they will wish to lift and replace the paving. If it is agreed that Telent will be responsible for lifting and replacing the paving, then Telent will always try to reuse or recycle materials. We will lift and store the existing paving and relay them as part of the reinstatement of the site. If there is any damage during the lifting of them, then a best match will be used as a replacement unless additional specialist paving can be provided.

Any residual spoil will be transferred to our waste disposal partner A1 Services Manchester Ltd (Waste Management License Number: 103150) for recycling and disposal in accordance with our contract Site Waste Management Plan.

3.2 Dealing with services

Telent will be informed of any issues with dealing with services in the site induction by the Client, Global Media Ltd. Utility Prints will be requested prior to site survey and commencement of works and in accordance with Telents High Pressure Pipeline process, will be within 28 days of works commencement. If any high-pressure utilities are identified on site, then permissions will be sort in accordance with our Hot Job Process and all documentation will be updated to reflect that the works are within a zone of interest and the controls required.

3.3 Adjacent Land Use

There is no expectation for adjacent land to be required for the works.

3.4 Traffic Routes and Segregation of Vehicles and Pedestrians

The works are within a pedestrian zone and a permit application will be submitted to request consent for works. The permit will identify that the working zone will leave pedestrian access along Smith Street, allowing access to the Number One Riverside, the bus station and Metrolink.

As advised, rather than standard plastic traffic management guarding, owing to the site location and to provide additional protection and safety to pedestrians, the site will be

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

created using steel hoarding; and that any works vehicle will be able to be parked within the site, again to maintain safety and security.

To mitigate the risk of vehicle movements within the site, a Banksman will be on site to aid with any movements.

Phase 1 of the works will require a standard 10 day permit, with phase 2 to be confirmed once the DNO confirms the connection point for power.

3.5 Storage of Materials & Work Equipment

All materials are to be stored within the assigned vehicles when attending site. Materials and Work Equipment will be limited only to those required for the day and removed from site at the end of each days fulfilment of tasks. No equipment other than the agreed protective signing, lighting, and guarding will remain on site overnight.

3.6 Working over water

The site is within close proximity to water, however the water is not fast moving or of a volume to identify it as an uncontrolled hazard. No working directly over the water is required and both environmental and severe weather restrictions will be in place to mitigate any risks.

3.7 Trenching / Erection of Hardware

The excavation depth required for installation of the steel cage is below the minimum requirement for temporary works and will not require shuttering.

Phase one of the works is defined as the necessary requirements to ensure the secure erection of the Street Hub 3.0 units as agreed with Global Media Ltd in reference to their technical specifications listed in their Street Hub 3,0 tender June 2024.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

4 Arrangements for Controlling Significant Health Risks

All works will be undertaken in accordance with Telents Integrated Management System and specifically to effectively discharge the duties set out in the Construction Design Management Regulations 2015 (CDM). Construction Design Management Regulations 2015 has placed a significant emphasis on the effective coordination of Project design work and Design Risk Management with regard to Health & Safety. This Pre-Construction information is vital to ensuring all parties have sufficient information to be able to safely plan the design, implementation, maintenance and removal/demolition of the end product.

This plan is to be treated as a live document and updated by all duty holders named, where appropriate and in accordance with Telent CDM - Delivery of Duties (ETDL-1313293390-136).

The named Project Manager for these works will undertake the role of Principal Contractor for the implementation of these works as contained within this Construction Phase Plan.

Any additional specific hazards will be assessed in accordance with Telent L2 EHS Risk Assessment procedure (ETDL-1313293390-59). A copy of these will be available on site.

The client shall be informed of any additional hazards that may impact them. Appendix A - Construction (Design and Management) Regulations 2015 specifies requirements for work involving particular risks.

Additional considerations will include:

- Barriers will be used to clearly define telent work areas.
- All electrical work will be carried out by trained and certified operatives.
- Manual handling activities will be kept to a minimum.
- PPE will be clean, in good condition and worn at all times in line with the mandatory PPE requirements and any activity specific risk assessment.

4.1 Noise and Vibration

The works required will include noise and vibration. Working times will be limited to ensure that there is no negative impact during nighttime hours. Ear defenders will be required for any mechanical excavation tools used on site (to be agreed following the confirmation of any utility services within the ground).

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	



Where vibration equipment is being used, this will be undertaken following the Control of Vibration at Work Regulations 2005 and time will be recorded and minimised in accordance with the Telent HAVS procedure and below the EAV threshold. Dampening will also be undertaken ahead of excavation to reduce dust pollutants into the local environment.

4.2 Electricity

Any electrical services identified on site will follow our HPT Hot Job Process, to isolate and control the operation of works as agreed with the utility supplier.

During phase two of the works, the power connection will be jointed by a fully accredited representative of the DNO and the power connection isolated to prevent exposure.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

5 The Health and Safety File

5.1 Layout and Format

The Health and Safety File will be produced by the Principal Designer. On completion of the works the following items, where applicable and as agreed with the Principal Designer, will be supplied for inclusion in the Health and Safety File:

- Site Specific Method Statement.
- Post Construction Report
- Completion Photographs

5.2 Arrangements for the Gathering of Information

A Post Construction Report will be Produced and Completed by the Project Manager on site for each phase of the works, which will include, live phase photographs, materials, confirmation of measures, Completion Photographs and Electrical Testing Certificates (post phase 2 completion). The Post Construction Report will be Submitted to the Principal Designer and Client upon completion of the Installation Works.

5.3 Storage of Information

Information for inclusion in the Health and Safety File will be passed to the Principal Designer, who will then assign the design engineer to complete the Health and Safety File. Any other site information will be retained by Telent in line with our Document and Data Control Procedure.

Title	Telent CDM Construction Phase Plan UK 617972	
Document Type	Level 2	
Document Ref	ETDL-1313293390-7091	Legacy UCM Ref: N/A
Date / Issue	August 2025	1
Classification	TELENT	

6 DOCUMENT CONTROL AND REVIEW

6.1 Maintenance and Distribution

This document is retained by Telent and as such is subject to formal change and control procedures.

It will be reviewed and maintained by the document owner who will also be responsible for its updates and re-issues.

The distribution will be co-ordinated by the nominated person.

6.2 Copyright

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