

APPENDIX A

Environmental Policy Statement

Introduction

Our purpose is: *'Making sustainable living a reality, building strong communities'*. This policy outlines the Group's commitment to protect the environment and minimise the adverse environmental impact from our operations. It underpins our Environmental Management System. The policy is communicated to all our employees, is displayed at all work locations and is made available, through our website, to the public. It is also shared with all suppliers

Objectives

The aims of our policy are to:

- Identify and minimise the risks to the environment from the Group's activities.
- Comply with current environmental legislation and act in anticipation of future requirements.
- Set measurable targets to deliver continuous improvement in the management of environmental issues across the Group.

Policy

To achieve these objectives, the Group is committed to seeking to:

- Prevent pollution, reduce waste and to ensure the efficient use of materials, energy and water.
- Use sustainable, reusable or recyclable products in line with our Sustainable Procurement Policy.
- Ensure that all wastes, particularly hazardous or contaminated wastes are tested, transported and disposed of in an environmentally acceptable manner,

in accordance with statutory duty of care requirements

- Preserve heritage and minimise noise levels, traffic movements and emission of pollutants, as well as disturbance to wildlife habitats and to public and local ecosystems.
- Review and monitor appropriately its activities and identify issues which could have a significant impact on the environment.
- Minimise risks of environmental incidents through the formulation and adoption of appropriate risk management procedures and, in conjunction with the appropriate authorities, to maintain an emergency response with the capability to deal with accidental pollution.
- Consult with our employees and supply chain to enable the effective implementation of and compliance with the policy.
- Provide the necessary awareness and training to enable staff at all levels to understand and contribute to the implementation of this policy.
- Ensure each development has a robust plan in place for the management of waste, from inception through the duration of its construction.
- Seek to assess the environmental impact of all current and likely future operations and integrate environmental issues into business decisions.

We will implement environmental best practice where possible and will innovate and share industry wide as part of our commitment to being a responsible, leading housebuilder.

This policy is reviewed annually and is approved by the Group Board. It is communicated to key stakeholders and is available on our website.

David Thomas
Chief Executive
22 October 2024

BRS 00

Group Policy, Processes and Procedures Manual



Safety, Health and Environmental (SHE)

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Contents

1.	Introduction and Scope	3
1.1	Introduction	3
1.2	Scope	4
1.3	Objectives	4
1.4	Policy Statements	5
1.5	Barratt Redrow Standards (BGS)	6
2.	SHE Policy and Controls	7
2.1	Table of Policy and Controls	7
3.	Monitoring and Compliance	27
4.	Relevant Regulation(s)/Legislation	27
5.	Interested Parties	30
6.	Management Review	31
7.	Key Contacts and Responsibilities	32
8.	Safety, Health and Environmental Information	33



1. Introduction and Scope

1.1 Introduction

This document sets out the Group's policies, processes and procedures for Safety, Health and Environmental (SHE).

The SHE Policy is denoted at the start of the section to which it relates by the exclamation mark symbol and text noting what must be complied with, for example:



The SHE Policy states:

The policy statement(s) are noted thus.

This policy provides the narrative as to 'what' must be complied with, within the business and the control around the policy refers to 'how' the policy is to be complied with through these procedures; the control elements are denoted by the tick symbol and text, for example:



The SHE Control states:

The control for the policy is noted thus.

Additionally, where the SHE PPM has a close relationship to other departmental policies and procedures, these are referenced by the warning symbol and text, for example:



The SHE Relationship states:

Reference should be made to the following procedure documents.

The Group Construction and SHE Director is responsible for ensuring that all SHE team members have access to and comply with this information, providing:

- A reference point in the event of any query on policy or procedure
- A standard and consistent operating procedure across the Barratt Group
- An auditable trail of process to enable both the Division and Group to inspect the <<Area>> operation and carry out checks on a Division's efficiency and compliance
- Best practice across the Group, by being subject to review and the adoption of regular updates to capture continuing improvements within the business.

It is vitally important that all members of the <<Area>> department are fully conversant with these policies and procedures. The adoption of, compliance with and ongoing review of these policies and procedures will support the department in achieving its objectives.



1.2 Scope

The scope covers:

- SHE standards to be applied across Barratt Redrow plc.
- All site based operations, protection of the public and Divisional/Group offices.
- SHE control of all suppliers and subcontractors.
- SHE information provided to management companies and external bodies.
- The controls required to satisfy all UK Health, Safety and Environmental legislation and other requirements.
- The minimum levels of SHE training to be provided to all staff.
- The monitoring, auditing and reporting of SHE standards.

Investigation and reporting of accidents, incidents and SHE related complaints.

1.3 Objectives

Health and Safety

The objectives are to:

- Identify and minimise the risk of injury and health hazards of all persons affected by the Group's activities, including our workforce, customers and members of the public.
- Continuously improve standards of health, safety and welfare across the Group.
- Promote the health, safety and welfare of our workforce as an integral responsibility of management and leadership in appropriate working environments.
- Ensure that the legal obligations of the Group and its employees are observed.

Environmental

The objectives are to:

- Identify and minimise the risks to the environment from the Group's activities.
- Comply with current environmental legislation and act in anticipation of future requirements.
- Set targets to deliver continuous improvement in the management of environmental issues across the Group.

Occupational Health

The principal objective is the prevention of ill-health in the workplace through:

- Assisting with the identification and management of health risks.
- Supporting staff who are ill to remain at or return to work, as appropriate.
- Improving work opportunities for those with disabilities.
- Managing work-related aspects of illness.
- The promotion of good health to better equip employees to do their work well and also to make informed lifestyle choices.



1.4 Policy Statements

Health and Safety Policy Statement

In order to achieve the objectives in terms of health and safety, the Group is committed to seeking to:

- Provide a safe and healthy working environment for all its employees and ensuring that work carried out does not adversely affect the health, safety and welfare of others.
- Ensure suitable information, instruction and training are provided to employees in respect of health, safety and welfare.
- Make appropriate advice and resources available to ensure employee awareness of the risks associated with the Group's activities, and the relevant precautions required.
- Put in place suitable arrangements to ensure that the requirements of all Acts, Regulations and Approved Codes of Practice are implemented as appropriate throughout its undertakings and appropriately monitored.
- Require all employees to be aware of their safety responsibilities as detailed in the Group Occupational Safety, Health and Environmental Management System.
- Consult with our employees and supply chain to enable the effective implementation of this policy.
- Ensure that this policy is brought to the attention of all employees and is reviewed regularly.

The Group reminds all employees that we all have a responsibility not only for our own health and safety but that of anyone else affected by our operations and sites.

Environmental Policy Statement

In order to achieve the objectives in terms of environmental controls, the Group is committed to striving to:

- Prevent pollution, reduce waste and to ensure the efficient use of materials and energy and water.
- Use sustainable, reusable or recyclable products in line with our Sustainable Procurement Policy.
- Ensure that all wastes, particularly hazardous or contaminated wastes, are tested, transported and disposed of in an environmentally acceptable manner, in accordance with statutory duty of care requirements.
- Preserve heritage and minimise noise levels, traffic movements and emission of pollutants, as well as disturbance to wildlife habitats and to public and local ecosystems.
- Review and monitor appropriately its activities and identify issues, which could have a significant impact on the environment.
- Minimise the risks of environmental incidents through the formulation of and adoption of appropriate risk management procedures and, in conjunction with the appropriate authorities, to maintain an emergency response capability to deal with accidental pollution.
- Consult with our employees and supply chain to ensure compliance with this policy.
- Provide the necessary awareness and training to enable staff at all levels to understand and contribute to the implementation of this policy.
- Ensure each development has a robust plan in place for the management of waste, from inception through the duration of its construction.
- Seek to assess the environmental impact of all current and future operations and integrate environmental issues into business decisions.



Occupational Health Policy Statement

In order to achieve the objectives in terms of Occupational Health, the Group is committed to striving to:

- Ensure that the potential for ill-health arising from Group's activities is minimised so as far as is reasonably practicable.
- Identifying the health risks arising from the Group's activities so as to enable the implementation of the necessary control measures and as necessary appropriate occupational health interventions, e.g. health surveillance.
- Encourage a culture where managers take an active interest in the health and wellbeing of their staff.
- Ensure the early identification and management of work-related ill-health.
- Enable staff to raise, discuss and resolve individual work-related ill-health issues.

Ensure that staff who are identified as particularly at risk of ill-health from their work or whose health affects their work, are provided with appropriate advice and support.

1.5 Barratt Redrow Standards (BGS)

The Group standards are set out in the Occupational Safety, Health and Environmental Management System (SHE Management System). The SHE Management System is managed by the Group SHE team and the control of update and issue is via the formats detailed in section 8.

The SHE Management System will be reviewed at least every two years or when changes in legislation or other statutory requirements have been introduced.

The following are mandatory procedures, known as Barratt Redrow Standards. The BRSs relate to specific processes or work activities and are mandatory requirements to be implemented in the Group.



2. SHE Policy and Controls

2.1 Table of Policy and Controls

The following table provides details of the SHE Policy and the Controls in place to ensure compliance. Additional hyperlinks are provided to sections within this document and to process flow charts for reference.

 Policy	 Controls	 References
BRS 01 Pre-commencement		
Technical Director is to ensure a Pre-Construction Pack is compiled and issued to all involved in the project.	SHE Form 04 to be completed	BRS 01
Technical Director to ensure notification of project to the Health and Safety Executive is undertaken	HSE Form F10	BRS 01
The Construction Director is responsible for ensuring that a Construction Phase SHE Plan is developed prior to commencement.	SHE Form 05 to be completed and approved for all developments where Barratt are Principal Contractor	BRS 01
The Managing Director is responsible for approving the Construction Phase SHE Plan and Welfare facilities before contractors acting as Principal Contractor are permitted to commence construction works	SHE Form 18 – Approval for external Principal Contractors to commence work SHE Form 75 – Competency of Principal Contractors	BRS 01
BRS 02 Risk Assessment		
All work activities must have a risk assessment that is undertaken.	SHE Form 73 is required to be populated with the details of all risk assessments. Risk assessments should be recorded on SHE Form 54 or SHE Form 15 (high risk activities) for activities undertaken by persons directly employed by the Group.	BRS 02
Contractors Safe Systems at work must be reviewed before commencement of work on site	SHE Form 14 is required and to be completed by a competent member of the site team but must be approved by the senior member of the Site Management team prior to work commencing.	BRS 02



! Policy	✓ Controls	△ References
All workers to be briefed by their Supervisor on the content of the safe system of work	Evidence of briefing must be available for review prior to workers commencing on site. Safe Systems of Work should be reviewed every 12 months by the site management to ensure the controls remain relevant. SHE Form 73 completed to confirm contractor's safe systems of work have been reviewed.	BRS 02
BRS 03 Appointment of Contractors		
The Technical/Commercial Director is responsible for ensuring that an evaluation of the Contractors competency is undertaken i.e. whether they have been approved by an accredited scheme or internally.	The Technical/Commercial Director is responsible for ensuring that an evaluation of the Contractors competency is undertaken, before commencement on site.	BRS 03
On an annual basis a review of the contractor's performance must be performed.	The Contracts Manager is required to review Contractor's performance every 12 months for continuation and future developments. This review must be evidenced and retained by using SHE Form 59.	BRS 03
BRS 04 Consortium Agreement		
Where BDW Trading are Lead Consortium member we are required to develop a Consortium Agreement for the development. Where we are part of a consortium but not the lead member we must contribute to the overall controls on the site	SHE Form 94 (Consortium Agreement) must be developed. Site Management are responsible for ensuring actions from meetings are closed out in agreed time frames. The Contracts Manager is responsible for ensuring regular review (minimum of quarterly) of consortium arrangements with consultation with other members of the consortium.	BRS 04
BRS 05 Accident, Incident, Environmental and Mandatory Occurrence Reporting		
All Health and Safety and environmental related incidents on site must be recorded on Logincident. SHE Form 11 is required to be completed by the Site/Sales/Office Manager	SHE Managers will be allocated to Operating units/Divisions and will receive notifications of any reports submitted on Logincident which relate to their allocated Divisions. The SHE Managers must review all reports submitted and evaluate what additional action must be taken.	BRS 05



! Policy	✓ Controls	△ References
	Where required further investigations and complying a report may be required.	
Where an incident falls into one of the categories defined in the Reporting of Injuries, Diseases and Dangerous Occurrence Regulations, notification must be provided to the Health and Safety Executive or Local Authority (Enforcing authority).	If there is a reportable incident involving a direct employee/labour only worker/individual supplied by an agency or if the Group are deemed 'in control of the premises' the notification to the enforcement authority will be undertaken by the Divisional SHE Manager. If reportable incident involves an injury to an employee of a contractor, the employer they must notify the incident. If they cannot provide evidence that the report has been made or written confirmation that the incident was not reportable, the Divisional SHE Manager will carry out the notification. At the end of each financial year the reportable incidents per Division will be provided to the Divisional Managing Director and Divisional SHE Manager to provide verification that it is an accurate record, as far as they are aware, of the incidents that have occurred. The verification process will be managed by the Group Head of SHE.	<u>BRS 05</u>
Where an incident is deemed Reportable under RIDDOR or the incident is deemed such that an investigation is required, the Divisional SHE Manager (or other appointed member of the SHE team) is responsible for ensuring an investigation and report is completed under the direction of the Group Head of SHE.	Investigation reports should be completed within 4 weeks of the incident occurring. If an extension to this is required it must be approved by the Group Head of SHE. The report will remain private and confidential and only distributed to the Group Head of SHE or the Group Construction and SHE Director. The Group will collate and review Reportable Injury data and will regularly publish its overall Injury Incidence Rate.	<u>BRS 05</u>
Building Safety Occurrences must be reported to the Building Safety Regulator A mandatory occurrence notice and report must be made when a safety occurrence has caused, or is likely to cause:	Where BDW Trading Ltd is deemed Principal Designer and/or Principal Contractor we must submit mandatory occurrence notices and reports, during: • construction of a new higher-risk building • work on an existing higher-risk building, including work that	<u>BRS 05</u>



! Policy	✓ Controls	△ References
- the death of a significant number of people - serious injury of a significant number of people A safety occurrence is an incident involving, or a risk that could cause: - structural failure of the building - the spread of fire or smoke in the building A safety occurrence is something which if not remedied, could cause serious harm to people when the building is in use. A report must be submitted even if the safety occurrence is remedied immediately. The only exception is if we remedy issues to ongoing building work, which are unlikely to risk significant numbers of death or serious injury.	causes it to stop being a higher-risk building - work on an existing building that will make it a higher-risk building A higher-risk building has at least: 7 storeys or is at least 18 metres high 2 residential units or is a hospital or a care home Building Safety Occurrences must be reported as soon as possible when an incident occurs or a risk is discovered and a full report is submitted to the Regulator within 10 days of the incident occurring or the risk being discovered. Reports must be agreed with the Group Construction and SHE Director and the Group Head of Legal before being submitted. The report must detail: - the mandatory occurrence notice reference number - the building registration application reference or address if the building is occupied - the building control application reference number if the building is in design or construction and construction work has started - contact details, the name of our organisation and its involvement in the building - the incident or risk being reported and when and how we became aware of it - what happened, or has the potential of happening - who is involved and the effect on them - what has been done and plan to do to keep people safe - any supporting information, such as documents, videos or photos	



 Policy	 Controls	 References
BRS 06 Monitoring, Reporting and Auditing of Safety, Health and Environmental Standards		
The Group will have defined monitoring, reporting and auditing processes in place which comply with the requirements of ISO 45001 and ISO 14001, and provides governance for SHE within the business.	<u>SHE Governance</u> Overall Group performance is reviewed at the SHE Board Committee twice per year and implementation of the continuous improvement strategy is managed by the SHE Operations Committee which is held at least quarterly.	<u>BRS 06</u>
	<u>SHE Monitoring</u> Divisional Safety, Health & Environmental Managers conduct monitoring visits, at least every four weeks, to each development. This comprises: i. Review of documentation i.e. the records to be maintained. ii. Site based activities such as visual inspection of the development. iii. Preparation of a report based on that visit.	<u>BRS 06</u>
	<u>Internal Audits</u> Annual internal audit of the SHE standards across all operational units by the in-house Safety, Health & Environmental team.	<u>BRS 06</u>
	<u>External Audits</u> Each Division is reviewed every three years by external accreditors of the Occupational Safety, Health and Environmental Management System and its application in all operational units against the recognised international standards, listed below. An annual external review will be undertaken at Group level. • ISO 14001 • ISO 45001 Further detail on specific controls for monitoring, reporting and auditing are detailed in the flowcharts contained in BRS 06.	<u>BRS 06</u>



! Policy	✓ Controls	△ References
BRS 07 Development Induction and Safety, Health and Environmental Briefings (SHEBs)		
Depending on the type of personnel that attend sites (Site Management, all site personnel, and visitors), the Site Manager is responsible for ensuring that they are all appropriately inducted in accordance with the procedure.	All site-based inductions are to be recorded on the induction manager platform. The Contracts Manager is responsible for completing a SHE Form 18 monthly, which requires performing a check of 3 randomly selected people to confirm that they have been inducted as per the policy. Documentation behind the induction is all retained electronically on the Induction Manager App.	<u>BRS 07</u>
BRS 08 Manual Handling Operations		
The Line Manager / Site Manager is responsible for ensuring that manual handling assessments are undertaken and control measures are implemented.	SHE Form 79 (Manual Handling Assessment) to be undertaken for all manual handling activities for employees Contractors must undertake their own Manual Handling Assessments and include within their Safe System of Work Documentation	<u>BRS 08</u>
BRS 09 Confined Spaces		
The Site Manager is responsible for ensuring that a method statement/risk assessment is undertaken approved and for issuing a Permit to enter. They are also responsible for issuing a Permit to Enter once approval has been granted.	SHE Form 48 must be completed for work in confined spaces. The Permit issuer is responsible for ensuring that the confined space is monitored and controls are being applied as per the approved safe system of work.	<u>BRS 09</u>
BRS 10 Control of Substances Hazardous to Health (COSHH)		
A COSHH assessment of a substance is required to be undertaken by the Site Manager/Subcontractor, to determine whether a substance can be substituted by one that is less hazardous.	SHE Form 72 completed for all products used by employees. Contractors to provide assessment as part of safe systems of work. Contractors must undertake their own assessments and include within their Safe System of Work Documentation.	<u>BRS 10</u>



! Policy	✓ Controls	△ References
COSHH products and packaging must be disposed of in accordance with the guidance within the data sheet.		
BRS 11 Display Screen Equipment (DSE)		
Line Managers, must ensure that the user undertakes assessments of the workstation every two years, or where a significant change occurs to the workstation or employee. A separate assessment must be completed for each workstation.	SHE Form 23 (DSE Assessment) completed every 2 years for office based workstations. SHE Form 74 completed every 2 years for home workstations. Assessments reviewed by line Managers and actions taken where required. Assessments reviewed annually as part of office inspection/audit.	<u>BRS 11</u>
BRS 12 Content of Health and Safety Files		
Health and Safety Files are required to be completed by the Principal Designer for Freehold Sale, Leasehold Sale and Development for third party projects. Health and Safety Files are required to be passed onto the end user upon completion of the development.	Compliance reviewed via QA forms 30-32 as part of the process of handover of a structure to a management company.	<u>BRS 12</u>
BRS 13 Hand /Arm Vibration (HAV)		
Management is responsible for ensuring an assessment on vibration has been undertaken and the appropriate control measures have been implemented.	The Site Team are required to review subcontractors proposed safe system of work and ensure HAV has been suitably Risk Assessed by completing SHE Form 14. Site management are responsible for ensuring affected personnel are briefed on the control measures detailed within the HAV assessment. A Daily Exposure Log (SHE Form 76 or contractors equivalent) is also required to be completed that includes whether this assessment has been undertaken.	<u>BRS 13</u>



 Policy	 Controls	 References
BRS 14 Mobile Cranes		
The Commercial Director is responsible for ensuring that a competent Contractor/Crane Supplier is appointed to undertake a Contract or Hired Lift and issuing conditions for the supply of mobile cranes. A competent Appointed Person is appointed and responsible for ensuring that a lifting plan is completed.	SHE Form 36 (Conditions for Supply of Mobile Cranes) Lifting plans must be provided and reviewed by site management (SHE Form 38 for Barratt Redrow controlled lifts) Lifting activities must not commence until SHE Form 39 (mobile crane pre commencement) has been satisfactorily completed.	<u>BRS 14</u>
BRS 15 Self Erecting / Pedestrian Operated Tower Cranes		
The Commercial Director is responsible for ensuring that a competent Contractor/Crane Supplier is appointed to undertake a Contract/Hired Lift. A competent Appointed Person is appointed and responsible for ensuring that a lifting plan is completed	Lifting plans must be provided and reviewed by site management (SHE Form 38 for Barratt controlled lifts) Lifting activities must not commence until SHE Form 39 (mobile crane pre commencement) has been satisfactorily completed.	<u>BRS 15</u>
BRS 16 Tower Cranes		
The Technical/Commercial Department are responsible for selecting suppliers based on their competency to provide appropriate plant and service.	SHE Form 37 (Conditions of supply for Tower Cranes)	<u>BRS 16</u> <u>BRS 14</u>
They are also responsible for executing any licences/permissions that are required prior to commencing erection of cranes and issue these to an appointed person for review.	Crane bases are reviewed by structural engineers and recorded on SHE Form 35.	<u>BRS 16</u> <u>BRS 14</u>
Competent Appointed Person to be appointed for all tower cranes and responsible for developing a suitable lift plan.	Lifting Plan developed for tower cranes using SHE Form 40 and monitored by appointed person.	<u>BRS 16</u> <u>BRS 14</u>



! Policy	✓ Controls	△ References
Appointed Person is to monitor application of the lifting plan at least monthly for all tower cranes erected Competent crane operators and slinger/signallers to be appointed	Erection and dismantling must not commence until SHE Form 39 (mobile crane pre commencement) has been satisfactorily completed.	BRS 16 BRS 14
BRS 17 Supply and Installation of Pre-Cast Concrete Units		
The Technical Department must review the competency of designers/ suppliers of precast concrete units (BRS 03). Commercial team to appoint competent contractors and designers.	Safe systems of work to be provided by contractor which is assessed by site management (SHE Form 14).	BRS 17 BRS 03
BRS 18 Temporary Works Classification and Control		
A pre-commencement Temporary Works Assessment must be completed by the Technical Director for all sites based on specific classifications of temporary works.	SHE Form 95 (Temporary Works Assessment)	BRS 18
A competent Temporary Works Coordinator must be appointed.	RR29 and appointment via SHE Form 98 or other contract documentation	BRS 18
Temporary Works brief to be developed to include data relevant to the design.	SHE Form 97 (Temporary Works Design Brief)	BRS 18
A register of Temporary Works to be developed and maintained by the Divisional Technical Team and provided to the Site team.	SHE Form 43 (Temporary Works Register)	BRS 18
A Safe System of Work must be provided for the work which is reviewed by Site Management.	SHE Form 14 (Safe System of Work Evaluation)	BRS 18



! Policy	✓ Controls	△ References
A permit must be issued prior to loads being applied to the temporary works and also prior to any temporary works being struck	SHE Form 45 (Permit to Load) SHE Form 46 (Permit to Strike) or contractors equivalent	BRS 18
BRS 19 Traffic / Pedestrian Management>		
An assessment of the controls required for pedestrian and traffic management must be undertaken prior to the commencement of a site, which clearly defines the controls that will be put in place.	Assessment is recorded on SHE Form 05.	BRS 19
A traffic/pedestrian management plan must be developed prior to commencement on site.	Plan to be displayed in Site Offices	BRS 19
The traffic/pedestrian plan must be completed independently of the site execution plan.	All those working on site inducted on requirements of the plan at the site induction.	BRS 19
BRS 20 Supervision for Construction / Building Operations>>		
Appropriate levels of Site Management must be maintained on all sites by the Construction Director. A responsible person can be designated for emergency or training cover etc. Contractors Supervision must be available on site and be full time for high risk trades.	Site Management to be detailed in SHE Form 05 The Contracts Manager is responsible for reviewing each requirement at least monthly. SHE Form 87 to be completed if an Appointed Person is to be utilised for emergency cover on site i.e. if the Site Manager is called away for meetings or short-term training (no more than 1 working day) with restrictions as detailed within.	BRS 20 BRS 06
Review of controls applied by high risk contractors to be completed weekly Regular reviews to be held with contractor's supervision	Site Management review supervisor daily and record a full inspection of the site at least every 10 days (SHE Form 29) SHE Form 06 SHE Form 62 (High Rise) or SHE Form 63 (Low Rise)	BRS 20



! Policy	✓ Controls	△ References
BRS 21 Site Welfare Facilities		
Where practicable, all site compounds and facilities must conform to the Group standard layout designs.	Deviation from the Group approved layout is by exception only and due to factors such as increased output from the site. This must be approved by the Regional Managing Director and recorded on QA Form 43.	BRS 21
BRS 22 Young Persons		
An assessment must be undertaken or the work activities of those designated as Young Persons employed by BDW. Contractors must provide an assessment for any young persons they employ.	The line manager for all young persons employed by Barratt Redrow plc, below the age of 18, is required to complete the SHE Form 25. SHE Form 25s are required to be retained on personnel file at the Divisional office. All young persons must attend a site induction and work under agreed supervision. Induction Manager portal highlights up on all young persons marked as under 18 – and where a SHE Form 25 is undertaken.	BRS 22
BRS 23 Sales		
A Sales Office risk assessment must be undertaken prior to being opened to the public. The assessment must review the risk to Sales staff who will be working alone and include control arrangements which are appropriate to the local environment.	The Sales Manager is responsible for completing SHE Form 07 (Sales Office Risk Assessment) and for undertaking a review of the SHE Form 07 assessment every six months or following significant alterations or modifications to the Sales Office. A record of assessments must be maintained within the Sales SHE file and the controls identified reviewed with appropriate staff.	BRS 23
BRS 24 – Customer Care		
All work undertaken by Customer Care teams must be risk assessed and the customer care technicians briefed on the controls detailed.	RA 06 and SHE Form 21	BRS 24



! Policy	✓ Controls	△ References
All work undertaken by contractors must be subject to an appropriate risk assessment or method statement depending on the risk associated with the work All work where the CDM Regulations apply will be subject to a Construction Phase Plan being put in place	SHE Form 14	BRS 24
Communications must be maintained with Customer Care Technicians and a lone working policy applied where required. All Customer Care teams using company vehicles / private vehicles must comply with the requirements of the Company Car Policy and Procedures.	Communication must be maintained on a daily basis by ringing in and out after each job or at agreed intervals during the day.	BRS 24
BRS 25 Group and Divisional Offices		
The management of SHE in the Group Office is the responsibility of the designated Office Manager. The Management of SHE in the Divisional office is the responsibility of the Managing Director's appointed representative (Office Manager), e.g. Divisional Finance Manager/Director.	A Fire Assessment and Plan to be completed for all offices – SHE Form 200 and 201 Fire Evacuations tested at least annually – SHE Form 26. Fire Marshals and First Aiders appointed All working in offices to be inducted and this recorded on SHE Form 208. The Office Manager conducts a quarterly SHE Inspections (SHE Form 85a) Inspections of the Group and Divisional Office are undertaken annually (SHE Form 85) by the SHE Manager/Office Manager	BRS 25
BRS 26 Safety, Health and Environmental Aspects and Impacts Register		
A register of the environmental impacts of the Group and legislation affecting its operation, to be maintained.	Assessment undertaken every 2 years and managed by the Group Head of SHE.	BRS 26



! Policy	✓ Controls	△ References
BRS 27 Trees, Plants and Animals		
A land feasibility review is required to be undertaken by the Land Director, which forms a part of the SHE information pack. The protection required for trees, plants and animals during construction must be detailed in the Construction Phase Safety, Health & Environmental Plan, which is required to be developed by the Contracts Manager.	Controls are to be detailed in the SHE Form 05 (Construction Phase SHE Plan). A weekly inspection is required to be undertaken by the Site Manager (SHE Form 29) to assess compliance to the trees, plants and animals procedure. A monthly inspection is also undertaken by the Contracts Manager (SHE Form 18).	<u>BRS 27</u>
BRS 28 Environmental Protection		
A Surface Water Management Plan must be developed and detailed in the Construction Phase Safety, Health and Environmental Plan. This must detail all measures in plan to protect all receptors, both permanent and temporary during (and post) construction. All site dewatering activities must be either under and Environmental Discharge consent (issued by the relevant Enforcement Agency) or a BDW Permit, which is issued by the Site Manager. Oil must be stored in either an integrally bunded tank with an integral secondary containment that can hold a minimum of 110%. The chemical products to be utilised on site must be detailed in the Construction Phase Safety, Health & Environmental Plan and their storage and use reviewed via an appropriate assessment. All chemical products must be stored in a	Discharge Consents must be obtained from the relevant enforcement agency for all dewatering activities that require treatment. Records of all dewatering actives must be maintained. A permit for dewatering activities must be issued by a BDW Site manager before any dewatering activity commences. The chemical products to be utilised on site must be detailed in the Construction Phase Safety, Health & Environmental Plan and their storage and use reviewed via an appropriate assessment. The location of the spill kit must be clearly identified on the Traffic Management Plan and the controls for spills detailed in the Construction Phase Safety, Health & Environmental Plan. An assessment of the controls required for any Sustainable Drainage System (SuDS) must be undertaken. Training for employees must be in accordance with the Group SHE Training Matrix.	<u>BRS 28</u>



! Policy	✓ Controls	△ References
lockable container to prevent authorised discharge and use.		
BRS 29 Waste Management		
A review of all opportunities for waste minimisation via the Group procurement process must be undertaken for all suppliers and each challenged to reduce waste through the construction process. All waste disposal companies used must be permitted or licensed by the EA and SEPA respectively. In England and Wales they will be covered by an Environmental Permit or an Exemption and in Scotland they will be covered by a WML or an Exemption.	All sites must have appropriate colour coded signage for each waste stream. Tipper skips to be labelled with appropriate waste stickers to ensure segregation at source. Segregation / compound area to have appropriate signage to ensure the area is clearly visible. All sites to ensure contractors adhere to the Segregation at source instruction utilising tipper skips/bins to eliminate cross contamination of waste streams. Divisional Construction Director/Manager and Commercial Director to meet with the Waste Management Provider to discuss and improve waste management. To the frequency laid out in point 5.9 Site Manager must perform periodic reviews to ensure that waste from site is being handled correctly and transferred to the final point of disposal or recovery as detailed on the SWMP and as per waste transfer note/Consignment note.	<u>BRS 29</u>
BRS 30 Electrical Safety		
Prior to any electrical supply being commissioned, it must be tested. The person undertaking the test must a competent "tester". A competent tester must be qualified to a minimum of City & Guilds 2377 for Portable Appliance Testing (PAT) and 2391 for fixed installations.	Prior to the compound electrical supply being used a completed periodic inspection report for an electrical installation must be completed and handed over to the Site Manager. Work in substations and on distribution boards must be undertaken under the control of an electrical permit system SHE Form 65. Where this is internal work, this must be controlled by a permit to work. If this work is undertaken externally i.e. a utility contractor then their own permit system is acceptable.	<u>BRS 30</u>



! Policy	✓ Controls	△ References
BRS 31 Crisis Management Response Plan		
Crisis management plan to be implemented for incidents/accidents is defined within the procedure and agreed with the Chief Operating officer, RMD or Group Construction and SHE Director.	Plan to be implemented and a full record maintained. The controls for ensuring compliance with this procedure are outlined in BRS 06.	<u>BRS 31</u>
BRS 32 Fire and Emergency Arrangements		
Policy for management of fire risk on construction sites are detailed in BRS 32, which are all mandatory where applicable.	An Off-Site Fire Risk Assessment must be undertaken for timber frame sites An On-Site Fire Risk Assessment must be completed prior to a Site Fire Plan being completed on all developments A Site Specific Fire plan is to be developed prior to commencing construction activity on all developments The Fire Plan must be reviewed at 3 monthly intervals by the Contracts / Projects Manager. Fire Drills must be completed every 3 months on Timber Frame and high rise Developments. All low rise Developments must have fire drills at least every 6 months.	<u>BRS 32</u>
BRS 33 Asbestos		
Any organisation(s) employed by the Company must demonstrate they are technically competent to undertake surveys for Asbestos Containing Materials (ACMs) through accreditation to ISO/IEC 17020 UKAS Any contractors employed to undertake the work must produce a detailed plan of work and assessment of exposure prior to commencing work. The intention to remove the material must be notified to the Enforcing authority by the contractor at	Site Management should obtain safe systems of work information from licenced contractors and review via SHE Form 14. The relevant SHE Manager for the development should review all plans of work submitted by licensed contractors. The SHE Manager is responsible for ensuring that organisations employed are vetted appropriately i.e. are competent and accredited.	<u>BRS 33</u>



 Policy	 Controls	 References
least 14 days prior to work commencing.		
BRS 34 Plant and Work Equipment		
All plant and Work equipment must be periodically inspected and recorded. All ride-on plant must be inspected by the Contractors Supervisor prior to being used on site to ensure it meets minimum standards including all around visibility and seat belt being worn (Green) and operating (Amber) indicators. All telehandlers utilised on site must comply with the tele handler specification SHE Form 68.	All plant arriving onto site must be reviewed and assessed to ensure minimum standards are met – SHE Form 55. Lifting plan to be developed for telehandlers using SHE Form 28. All plant operators must be competent and hold relevant certificates for the plant being operated. Contractors to confirm plant is safe and statutory inspection are completed – SHE Form 06	<u>BRS 34</u>
BRS 35 Work at Height / Prevention of Falls		
All work at height must be undertaken in such a manner that operatives are protected from falling by means of a physical restraint as defined in the hierarchy of control. The control measures must be detailed in the Risk Assessment/Method Statement for the work.	Risk Assessments/method statements are assessed via SHE Form 14. Scaffolding and tower scaffolding must be inspected before use, following adverse weather or modification and at intervals not exceeding 7 days, SHE Form 49. Working Platforms / Edge Protection must be inspected in accordance with the table detailed in the procedure.	<u>BRS 35</u>
BRS 36 Safe System of Work		
All work activities must have an assessment undertaken. The responsibility for reviewing the risk assessment or method statement is the responsibility of Site Management.	Site Management are responsible for reviewing the Safe Systems of Work if changes to the process or altered or not exceeding a period of 12 months via the completion of SHE Form 73. All persons working under the control of the Safe System of Work are required to have been briefed on its content, with a record of the briefing also being in place.	<u>BRS 36</u>



 Policy	 Controls	 References
BRS 37 Safety Guidelines for Outdoor Play Equipment and Public Open Spaces		
The Technical Director is responsible for ensuring that a competent playground installation company is employed to install any play equipment. The Technical Director is also responsible for ensuring that all play areas are independently checked post installation and prior to opening by either RoSPA or an Individual or company on the Register of Play Inspectors International (RPII).	Inspection frequencies must be as manufacturer's instructions, however in all cases the following must be in place by the Technical Director until the area is handed over to a third party: • Operational Inspections at least every 2 months; and • Full Certified Inspection every 12 months. The following records must be maintained of the following for each location which remains under the control of the Company: • Certificates for the installation and any tests or compliance with standards, a copy of these must be held on site in the Construction Phase Safety Health and Environmental Plan • Post Installation Inspection record • Inspection and maintenance instructions • Operating instructions from any supplier • Inspection and maintenance records • Design and tender documentation • Records of any incidents or accidents	<u>BRS 37</u>
BRS 38 Excavating / Driving Piles / Digging		
Prior to any work involving the breaking of the ground a survey must be undertaken using a cable avoidance tool (CAT) by a suitably trained person Work must be controlled by a Permit to dig / excavate / drive piles and a copy of the service drawing for the dig area must be available for review in the excavator, or be held by the operatives in the work area.	Statutory inspections /Examinations of excavations must be made by competent personnel and a record maintained by the subcontractor, which must be available on site. SHE Form 50 can be used if required.	<u>BRS 38</u>



! Policy	✓ Controls	△ References
BRS 40 Hoists, Mast Climbers and Temporary Suspended Access Equipment		
SHE Form 05 needs completing that confirms the formal appointment must be made by the Barratt Redrow Contracts Manager and Projects Director and this appointment should be made in writing. The Temporary Works Coordinator will in conjunction with the project team ensure a design brief is prepared for each element of temporary works that is identified via SHE Form 97. A method statement review must be completed in order to ensure that suitable control measures have been considered via SHE Form 14.	Method Statement Briefings - Hoist operators must receive a RA 07 Hoist Operators risk assessment/method statement briefing prior to commencing work on site. At the beginning of each shift or working day, the hoist or mast-climber must be checked by the operator to ensure that it is in a fit condition. Operators must keep a record of the checks undertaken, which must be provided to Barratt Redrow site management at least weekly. Operators must only access areas of the hoist and mast climbers that are provided with adequate fall protection. Maintenance Work Sheets - Following any work undertaken on the construction hoist, mast-climber or suspended cradles, a record of the work completed must be provided to Barratt Redrow Site Management and/or the statutory register on site completed to confirm the crane is safe to use. Weekly Inspections - A maintenance/ service programme must be agreed prior to the hoist, mast climber or suspended cradle being put into service that enables the equipment to be inspected by the supplier on a weekly basis. Record of maintenance must be provided the Barratt Redrow Site Manager on completion of the work in order to confirm the plant is safe to use. Monthly Independent Through Inspections - Hoists and mast climbers must be thoroughly examined prior to being put in service on site and every six months thereafter.	<u>BRS 40</u>



! Policy	✓ Controls	△ References
BRS 41 Development Security and Signage		
The specific controls for the prevention of unauthorised access to the development must be assessed and detailed in the Construction Phase Safety, Health and Environmental Plan. As part of the assessment, consideration must be given to what levels of security are needed.	SHE Form 05. A weekly inspection of the perimeter fencing must be undertaken.	BRS 41
BRS 42 Overhead Services		
Identification of overhead power lines, either within the site perimeter or anticipated interface at the perimeter Assessment undertaken in accordance with HSE Guidance note GS6.	Controls for prevention of contact with services put in place and monitored by site management. SHE Form 05.	BRS 42
BRS 43 Management, Installation and Inspection of Fire Stopping and Cavity Barriers		
Installation of fire stopping and cavity barriers are to be controlled in accordance with procedure.	QA forms to be completed to demonstrate compliance depending on type of build being undertaken. All inspections and reports submitted to the homebuilder portal are tracked on a compliance tracker. This must be reviewed regularly and included in the Divisional Board pack.	BRS 43
BRS 44 Management of Timber Frame Structures		
All timber frame structures erected on site must be undertaken in accordance with the requirements detailed in BRS 44 An assessment of the controls required for management of timber frame structures must be undertaken prior to the commencement of a site, which clearly defines the controls that will be put in place.	The management of timber frame structures on site must be detailed in the Construction Phase Safety, Health & Environmental Plan and their storage, installation reviewed via an appropriate assessment. The Management of timber frame structures must be reviewed in accordance with the STA Guidance – 16 Steps to Safety and timber frame supplier information.	<<Reference with hyperlink>>



! Policy	✓ Controls	△ References
	Task Specific Safe Systems of Work must be developed and communicated to timber frame erectors Site Management Teams must be briefed on the Off / On Site Fire Risk Assessments, Safe Systems of Work prior to commencement of the erection of timber frame structures Timber Frame Suppliers must employ trained site supervisor who provide a weekly site inspection report which is reflective of site conditions. Timber Frame Supplier must conduct monthly H&S Inspections provided by H&S Professional, a copy of the report must be issued to the Site Management Team	



3. Monitoring and Compliance

Monitoring, reporting and auditing of SHE standards is contained within Group Redrow BRS 06, and a summary of which is set out below.

- Overall Group performance is reviewed at the SHE Board Committee twice per year and implementation of the continuous improvement strategy is managed by the SHE Operations Committee which is held at least quarterly.
- Divisional Safety, Health & Environmental Managers conduct monitoring visits, at least every four weeks, to each development site. This comprises:
 - Review of documentation i.e. the records to be maintained.
 - Site based activities such as visual inspection of the development.
 - Preparation of a report based on that visit.
- Annual internal audit of the SHE standards across all operational units by the in-house Safety, Health & Environmental team.
- Review every three years by external accreditors of the Occupational Safety, Health and Environmental Management System and its application in all operational units against the recognised international standards, listed below. An annual external review will be undertaken at Group level.
 - ISO 14001
 - ISO 45001

4. Relevant Regulation(s)/Legislation

Health and Safety

Health and Safety at Work etc Act
Corporate Manslaughter and Corporate Homicide Act
Management of Health and Safety at Work Regulations
Provision and Use of Work Equipment Regulations
Manual Handling Operations Regulations
Construction (Design & Management) Regulations
Work at Height Regulations
Control of Vibration at Work Regulations
Regulatory Reform (Fire Safety) Order
Fire (Scotland) Act
Control of Noise at Work Regulations
Control of Substances Hazardous to Health Regulations
Control of Lead at Work Regulations
Control of Asbestos at Work Regulations
Confined Spaces Regulations
Lifting Operations and Lifting Equipment Regulations
Health and Safety at Work (Offences) Act
Reporting of Injury, Diseases & Dangerous Occurrences Regulations
First Aid at Work Regulations
Electricity at Work Regulations
Personal Protective Equipment at Work Regulations
Health and Safety (Display Screen Equipment) Regulations



Gas Safety (Installation & Use) Regulations
Health and Safety (Consultation with Employees) Regulations
Health and Safety (Fees) Regulations
Workplace (Health, Safety and Welfare) Regulations
Health and Safety (Safety Signs and Signals) Regulations
Health and Safety (Information for Employees) Regulations
Building Safety Act
The Building Safety Act 2022 (Commencement No. 1, Transitional and Saving Provisions) Regulations
The Building Safety Act 2022 (Commencement No. 2) Regulations
The Building Safety Act 2022 (Commencement No. 3 and Transitional Provision) Regulations
The Building Safety Act 2022 (Commencement No. 4 and Transitional Provisions) Regulations
The Building Safety Act 2022 (Commencement No. 5 and Transitional Provisions) Regulations
The Building Act 1984 (Commencement No. 3)(England) Order
The Building Regulations etc. (Amendment) (England) Regulations
The Building (Approved Inspectors etc. and Review of Decisions) (England) Regulations
Building Safety (Consequential Amendments etc) Regulations
The Building (Restricted Activities and Functions) (England) Regulations
The Building Safety (Regulator's Charges) Regulations
Higher Risk Buildings (Description and Supplementary Provisions Regulations
Building Safety (Registration of Higher Risk Buildings and Review of Decisions) (England) Regulations
The Building (Higher Risk Building Procedures) Regulations
The Building (Public Bodies and Higher-Risk Building Work) (England) Regulations
The Higher Risk Buildings (Key Building Information etc)(England) Regulations
The Higher- Risk Buildings (Management of Safety Risks etc) (England) Regulations
The Building Safety (Description of Higher-Risk Building) (Design and Construction Phase) (Wales) Regulations
The Architects (Fees, Electronic Communications and Miscellaneous Amendments) Regulations
The Building Safety Act 2022 (Consequential Amendments and Prescribed Functions) and Architects Acts 1997 (Amendment) Regulations
The Architects Act 1997 (Amendment) Regulations
The Construction Products (Amendment) Regulations
The Building Safety (Leaseholder Protections) (England) Regulations
The Building Safety (Leaseholder Protections) (Information etc) (England) Regulations
The Building Safety (Leaseholder Protections etc. (England) (Amendment) Regulations
The Building Safety (Responsible Actors Scheme and Prohibitions) Regulations

Environmental

Carbon Reduction Commitment (CRC) Energy Efficiency Scheme
Clean Air Act
Climate Control Act
Climate Control (Scotland) Act
Conservation (Natural Habitats) (Amendment) (Scotland) Regulations
Conservation of Habitats and Species Regulations
Contaminated Land (England) Regulations
Contaminated Land (Scotland) Regulations
Contaminated Land (Wales) Regulations
Control of Asbestos Regulations
Control of Noise (Code of Practice for Construction and Open Sites) Order
Control of Pollution (Amendment) Act
Control of Pollution (Oil Storage) (England) Regulations
Controlled Waste (England and Wales) Regulations



Controlled Waste Regulations
Environment Act
Environment (Wales) Act
Environmental Permitting (England and Wales) Regulations
Environmental Permitting (England and Wales) Regulations
Environmental Protection (Duty of Care) (Scotland) Regulations
Environmental Protection Act
Environmental Protection Act
Finance Act
Groundwater (England & Wales) Regulations
Hazardous Waste (England & Wales) Regulations
Hazardous Waste (Wales) Regulations
Hedgerows Regulations
Highways Act
Land Drainage Act
Landfill Tax (Qualifying Materials) Order
Landfill (Scotland) Regulations
List of Wastes (England) Regulations
List of Wastes (Wales) Regulations
Natural Environment and Rural Communities Act (NERC)
Natural Conservation (Scotland) Act
Protection of Badgers Act
The Hazardous Waste (Wales) Regulations
Town and Country Planning Act
Waste (England and Wales) Regulations
Waste (Scotland) Regulations
Waste Electrical and Electronic Equipment Regulations
Waste Information (Scotland) Regulations
Waste Management Licensing (Scotland) Regulations
Waste Separation Requirements (Wales) Regulations
Water Act
Water Environment (Controlled Activities) (Scotland) Regulations
Water Environment (Oil Storage) (Scotland) Regulations
Water Environment and Water Services (Scotland) Act
Water Resources Act
Wildlife and Countryside Act
Wildlife and Natural Environment (Scotland) Act
Scottish Landfill Tax (Qualifying Materials) Order
Town and Country Planning (Environmental Impact Assessment) Regulations



5. Interested Parties

Determining who our interested parties are enables us to:

- Defining the scope of the management system.
- Ensuring customer satisfaction.
- Meeting our compliance obligations.
- Continually improve the organisation and our management system.
- Meeting the requirements of ISO 14001 and ISO 45001.

In order to rank the identified interested parties we have used the following assessment criteria, based on the parties' influence (power) and also interest in the organisation. This has then been captured in the following table.

Power	High	Keep Satisfied	Manage Closely
	Low	Monitor (minimal Effort)	Keep Informed
		Low	High
		Interest	

Interested parties:	Examples	Need and Expectations	How to capture key issues:	Ranking
Employees and contractors		Shared culture, attitudes and job security	Employee meetings, consultation and feedback	Keep satisfied
Employee worker representatives		Representation and cooperation	Consultation and feedback on employment and safety issues	Keep informed
Executive Committee		Compliance and reporting	Information and Updates provided through SHE Quarterly Committee and SHE Board meetings	Manage closely
Customers		Competitive pricing, reliability and value	Client/customer reviews and relationship management/customer feedback	Manage closely
Suppliers		Beneficial supplier-client relationships	Supplier reviews and relationship management	Keep informed
Regulators	Health and Safety Executive (HSE); Environment Agency (EA); Scottish Environment Permitting Agency (SEPA)	Compliance and reporting	Engagement with the regulators at both Divisional and Group level	Manage closely



Investors and Shareholders		Profitability and strategies for growth	Consultation and engagement exercises to identify concerns	Manage closely
Neighbours and communities		Social responsibility and engagement	Consultation and engagement exercises to identify environmental, health and safety concerns	Keep informed
Local Authorities and Government		Consultation and information	Engagement with planning and development issues	Manage closely
Other Organisations	House Building Federation (HBF)	Consultation and information	Engagement and participate in committees	Keep informed
Land Owners		Beneficial Landowner-client relationships	Land owner reviews and relationship management	Keep satisfied
Insurers		Compliance and reporting		Keep informed
Utility Companies	Regional Water and Electricity companies	Site Information	Meetings, provision of information regarding specific events	Monitor
Third Party Assurance	BAB, Considerate Contractor, NHBC	Compliance and reporting	Participate in assurance, respond to feedback.	Keep informed
Landlord		Consultation and information	Engagement with landlords through periodic review	Keep informed

6. Management Review

Performing effective management review is important as it enables us to review the performance of our SHE management system, and its continuing suitability, adequacy and effectiveness.

The following table shows how the business undertakes its SHE management review, and meets the requirements of the ISO 45001 and ISO 14001 Standards. There is not one “management review meeting” as such, instead these elements are reviewed by senior management at a number of different committees. All are formally minuted and next steps tracked.

The scope of the management review covers all of Barratt Redrow and Group Companies, i.e. this includes Gladman, BD Living and Oregon.

ISO Requirement	Detail	Where	Frequency
Review of Health and Safety and Environmental Policies	Reviewed as part of the annual review of the effectiveness of the SHE Documentation (Policies, BRS and SHE Forms) Reported on at the Operational SHE Committee	Operational SHE Committee	Annual
SHE Objectives and Targets	Objectives are agreed and monitored at the SHE Board Committee.	SHE Board Meeting	Annual
SHE Risks and Opportunities	SHE Brick SHE Risk Register Environmental Aspects and Impacts Register		



New or forthcoming SHE Legislation	As and when	Operational SHE Committee	Quarterly
Communication from Interested Parties	In particular communication from: Regulators and Government agencies on SHE Matters. Plus any other relevant communication	Operational SHE Committee	Quarterly
Divisional SHE Performance	This is reviewed at Divisional and Board meetings. The review will include: Incidents, non-conformities, monitoring and measurements, results of internal and external audits,	Divisional SHE meetings Divisional Board Meetings	Quarterly Monthly
Group SHE Performance	The review will include: Incidents, non-conformities, monitoring and measurements, results of internal and external audits,	Quarterly SHE Committee SHE Board Meeting	Quarterly Annual
Consultation of workers	Including results from annual Staff Survey Bi-annual Safety Climate Survey SHE Committee Attendance Safe Call Safety Culture Alerts	Operational SHE Committee	Quarterly
Adequacy of SHE Resources	SHE Structure	Operational SHE Committee	Quarterly
Opportunities for Continual Improvement	Through regular papers submitted	Operational SHE Committee SHE Board Meeting	Quarterly Annual

7. Key Contacts and Responsibilities

Area of responsibility	Name	Job Title	Contact Phone / Email
Policy Owner / Sponsor	Steven Boyes	Chief Operating Officer	steven.boyes@barrattredrow.co.uk
Approval of Policy Amendments	Steven Boyes	Chief Operating Officer	steven.boyes@barrattredrow.co.uk
Policy Author / Lead / Champion	Vince Coyle	Group Construction and SHE Director	01604 664500 vince.coyle@barrattredrow.co.uk
Breach Reporting	Vince Coyle	Group Construction and SHE Director	01604 664500 vince.coyle@barratredrow.co.uk
General Policy Queries	Claire Simmonds	Group Head of SHE	01604 664500 claire.simmonds@barrattredrow.co.uk

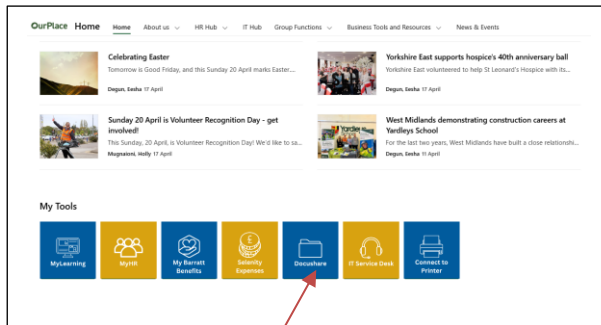


8. Safety, Health and Environmental Information

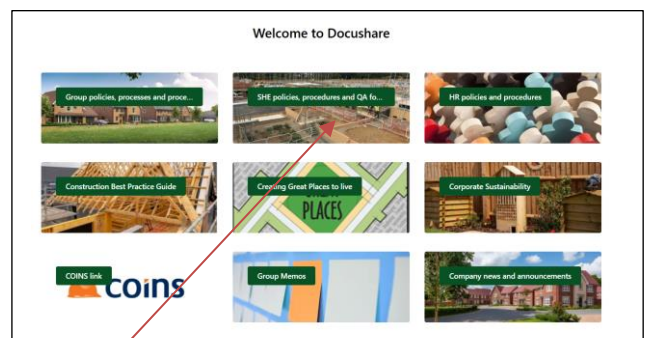
The Group Standards are set out in the Occupational Safety, Health and Environmental Management System which is available in electronic format, as detailed below:

8.1 Docushare (Desktops)

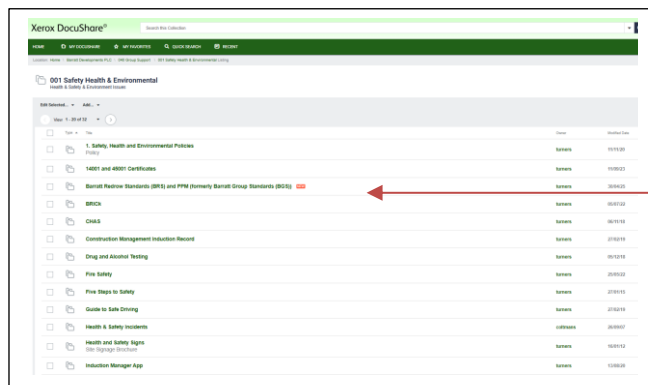
The SHE Management System is available on the company document management system called Docushare.



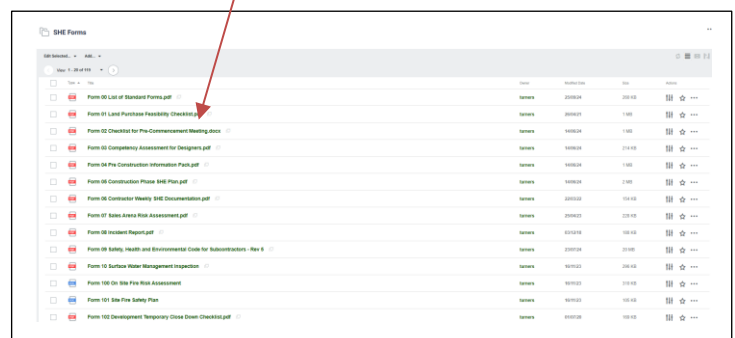
Click on the Docushare icon



Click on SHE Policies and Procedures



A number of folders. If, for example, you require a Standard Form, click on the folder and all the approved forms will be available. Some are in editable PDF which can be updated and then saved.



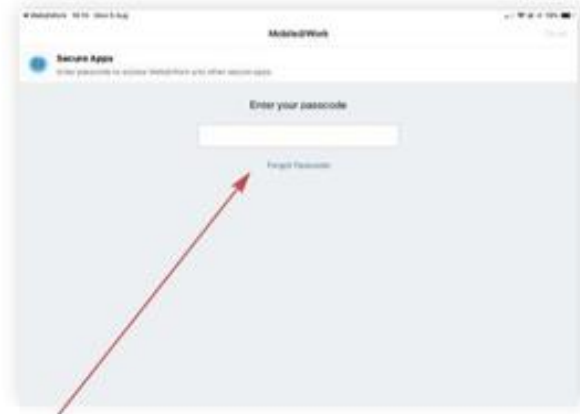


8.2 Docushare (iPads)

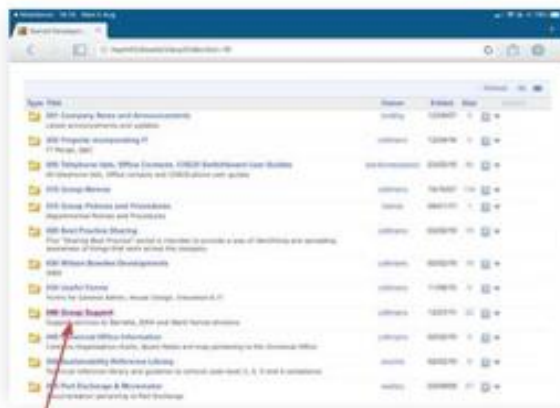
The SHE Management System is available via Docushare on the iPads



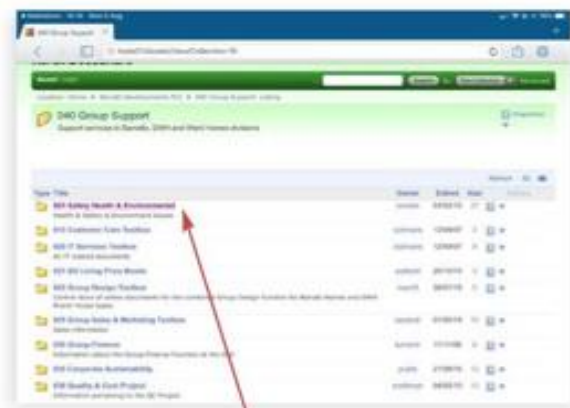
Click on Xerox icon for Docushare



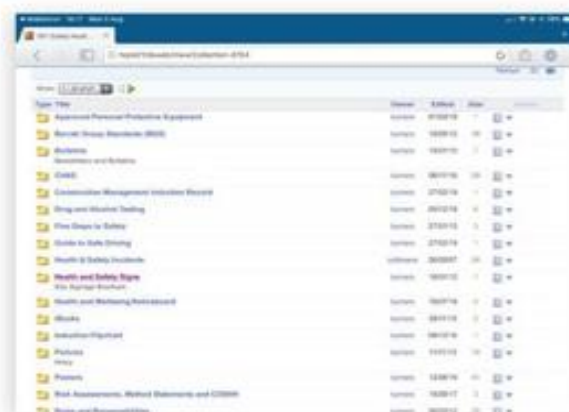
Enter your security passcode



Click on 040 Group Support



Click on 001 Safety, Health & Environmental



A number of folders with SHE information are available. If, for example, you require a Standard Form, click on the folder and all the approved forms will be available. Some are in editable PDF which can be updated and then saved.

BRS	Title	Version	Issue Date
00	Group Safety, Health and Environmental (SHE) Policies and Procedures	V10	Apr 2025
01	Pre-Commencement	V3.1	Apr 2025
02	Risk Assessment	V2.2	Apr 2025
03	Appointment of Contractors	V2.2	Apr 2025
04	Consortium Agreement	V1.2	Apr 2025
05	Accident, Incident Reporting, Environmental and Mandatory Occurrence Reporting	V3.2	Apr 2025
06	Monitoring, Reporting and Auditing of Safety, Health and Environmental Standards	V3.2	Apr 2025
07	Development Induction and Safety, Health and Environmental Briefings (SHEBs)	V3.1	Apr 2025
08	Manual Handling Operations	V1.2	Apr 2025
09	Confined Spaces	V1.2	Apr 2025
10	Control of Substances Hazardous to Health (COSHH)	V1.2	Apr 2025
11	Display Screen Equipment (DSE)	V1.2	Apr 2025
12	Content of Health and Safety Files	V1.2	Apr 2025
13	Hand / Arm Vibration (HAV)	V1.2	Apr 2025
14	Mobile Cranes	V3.1	Apr 2025
15	Self-Erecting / Pedestrian Operated Tower Cranes	V1.2	Apr 2025
16	Tower Cranes	V1.2	Apr 2025
17	Supply and Installation of Pre-Cast Concrete Units	V1.2	Apr 2025
18	Temporary Works Classification and Control	V2.2	Apr 2025
19	Traffic / Pedestrian Management	V3.1	Apr 2025
20	Supervision for Construction / Building Operations	V4.1	Apr 2025
21	Site Welfare Facilities	V4.1	Apr 2025
22	Young Persons	V1.2	Apr 2025
23	Sales	V3.2	Apr 2025
24	Customer Care	V2.1	Apr 2025
25	Group and Divisional Offices	V3.2	Apr 2025

BRS	Title	Version	Issue Date
26	Safety, Health and Environmental Aspects and Impacts Register	V2.2	Apr 2025
27	Trees, Plants and Animals	V1.2	Apr 2025
28	Environmental Protection	V1.1	Apr 2025
29	Waste Management	V3.2	Apr 2025
30	Electrical Safety	V1.2	Apr 2025
31	Crisis Management Response Plan	V2.1	Apr 2025
31A	Removed from system		
32	Fire and Emergency Arrangements	V4.1	Apr 2025
33	Asbestos	V1.2	Apr 2025
34	Plant and Work Equipment	V3.1	Apr 2025
35	Work at Height / Prevention of Falls	V3.2	Apr 2025
36	Safe System of Work	V1.2	Apr 2025
37	Safety Guidelines for Outdoor Play Equipment and Public Open Spaces	V1.2	Apr 2025
38	Excavating / Driving Piles / Digging	V1.2	Apr 2025
39	Removed from system		
40	Hoists, Mast Climbers and Temporary Suspended Access Equipment (TSAE)	V1.2	Apr 2025
41	Development Security and Signage	V2.2	Apr 2025
42	Overhead Services	V1.2	Apr 2025
43	Management, Installation and Inspection of Fire Stopping and Cavity Barriers	V1.4	Apr 2025
44	Management of Timber Frame Structures	V1.1	Apr 2025

OCCUPATIONAL SAFETY, HEALTH AND ENVIRONMENTAL PROCESSES AND PROCEDURES MANUAL (PPM)

BARRATT REDROW STANDARD (BRS)

01 PRE-COMMENCEMENT



Version Control	Date
V3.1	April 2025

Approval and sign-off	Name	Confirmation & date
Sponsor	Steven Boyes, Chief Operating Officer	01.04.2025
Owner	Vince Coyle, Group Construction and SHE Director	01.04.2025
Author	Vince Coyle, Group Construction and SHE Director	01.04.2025

Contents

1.	Introduction and Scope	3
1.1	<i>Introduction</i>	3
1.2	<i>Scope of the SHE Barratt Redrow Standards that must be followed</i>	4
2.	SHE Policy and Controls	5
3.	Additional Mandatory Controls for Pre-Commencement of a Development	7

1. Introduction and Scope

1.1 Introduction

Barratt Redrow plc (the Group) is fully committed to achieving high standards of health, safety and welfare, always creating a safe working environment.

This document sets out the Group's processes and procedures for Safety, Health and Environmental (SHE). It must be read in conjunction with the SHE policy document located on [DocuShare](#).

The SHE policy is denoted at the start of the section to which it relates by the exclamation mark symbol and text noting what must be complied with, for example:



The SHE Policy states:

The policy statement(s) are noted thus.

This policy provides the narrative as to 'what' must be complied with, within the business and the control around the policy refers to 'how' the policy is to be complied with through these procedures; the control elements are denoted by the tick symbol and text, for example:



The Primary SHE Control states:

The control for the policy is noted thus.

Additionally, where the SHE PPM has a close relationship to other departmental policies and procedures, these are referenced by the warning symbol and text, for example:



The SHE Relationship states:

Reference should be made to the following procedure documents.

The Group Construction and SHE Director (or Delegate of Authority where appropriate) is responsible for ensuring that all SHE team members have access to and comply with this information, providing:

- A reference point in the event of any query on policy or procedure
- A standard and consistent operating procedure across the Barratt Redrow Group
- An auditable trail of process to enable the Group to inspect the SHE operation and carry out checks on a Division's efficiency and compliance
- Best practice across the Group, by being subject to review and the adoption of regular updates to capture continuing improvements within the business.

It is vitally important that all members of the SHE department are fully conversant with these policies and procedures. The adoption of compliance with and ongoing review of these policies and procedures will support the department in achieving its objectives.

By following these policies and procedures Divisions will be able to self-audit their processes, this will be backed-up by Group audits on a regular basis for compliance.

1.2 *Scope of the SHE Barratt Redrow Standards that must be followed*

This document covers:

- Pre-commencement.

2. SHE Policy and Controls

The SHE Policy states:



- Technical Director is to ensure a Pre-Construction Pack is compiled and issued to all involved in the project.
- Technical Director to ensure notification of project to the Health and Safety Executive is undertaken
- The Construction Director is responsible for ensuring that a Construction Phase SHE Plan is developed prior to commencement.
- The Managing Director is responsible for approving the Construction Phase SHE Plan and Welfare facilities before contractors acting as Principal Contractor are permitted to commence construction works

The Primary SHE Controls are:



- SHE Form 04 to be completed
- HSE Form F10
- SHE Form 05 to be completed and approved for all developments where Barratt are Principal Contractor
- SHE Form 18 – Approval for external Principal Contractors to commence work
- SHE Form 75 – Competency of Principal Contractors

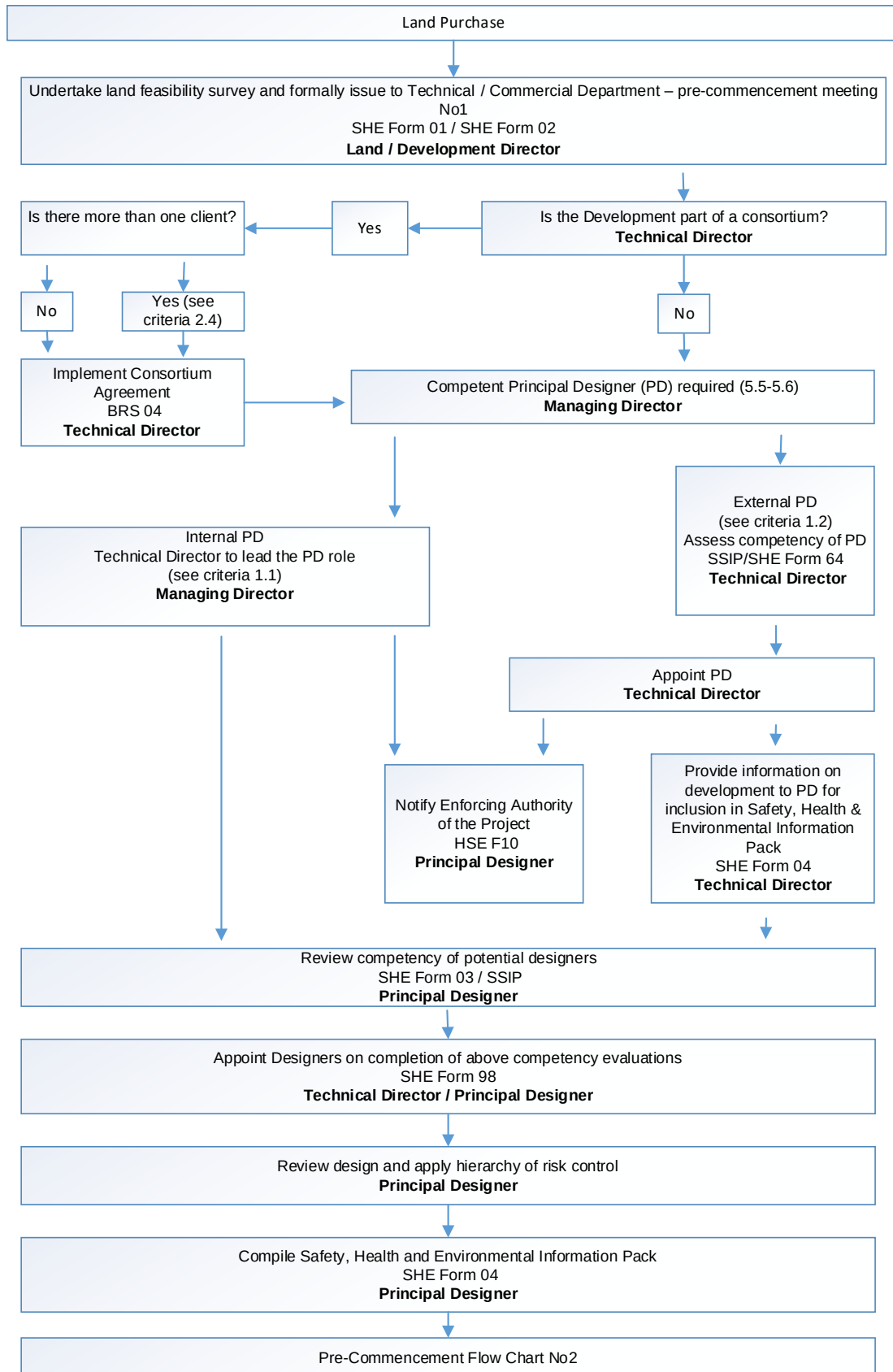
The SHE Relationship states:

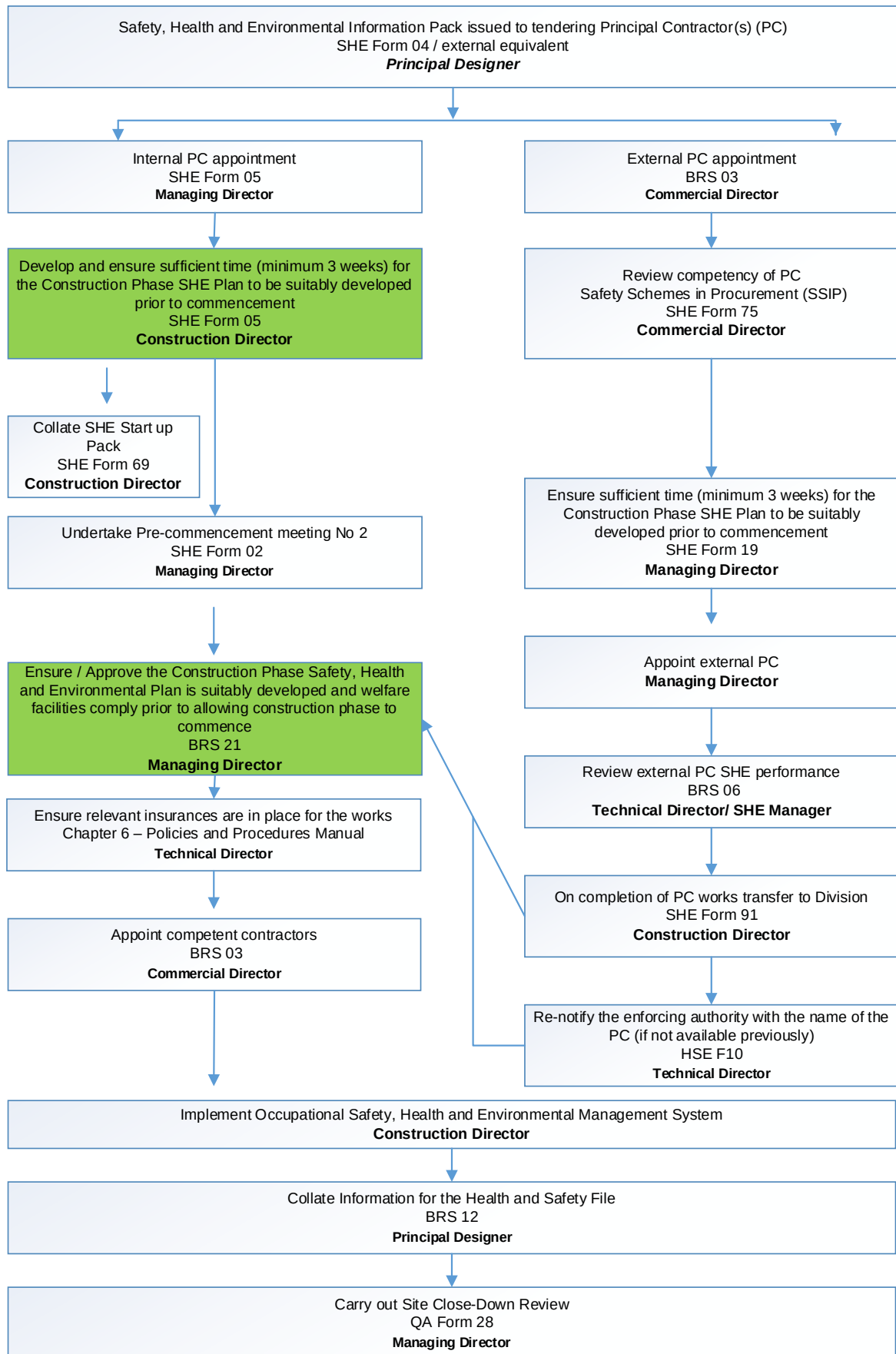


BRS 04 Consortium Agreement
 BRS 06 Monitoring, Reporting and Auditing of SHE Standards
 BRS 18 Temporary Works Classification and Control
 BRS 19 Traffic/Pedestrian Management
 BRS 20 Supervision of Construction/Building Operations
 BRS 21 Site Welfare Facilities
 BRS 28 Environmental Protection
 BRS 32 Fire and Emergency Arrangements
 BRS 41 Development Security and Signage
SHE Form 01 Land Purchase Feasibility Checklist
SHE Form 02 Checklist for Pre-Commencement
SHE Form 03 Competency Assessment for Designers
SHE Form 04 Pre-Construction Safety, Health and Environmental Information Pack
SHE Form 05 Construction Phase Safety, Health and Environmental Plan
SHE Form 10 Surface Water Management Inspection
SHE Form 10a Surface Water Management Inspection Close Out
SHE Form 14 Method Statement Evaluation
SHE Form 15 Method Statement Proforma
SHE Form 19 Evaluation of Principal Contractor Construction Phase Plan
SHE Form 28 Lifting Plan for Telehandlers
SHE Form 29 Safety, Health and Environmental Site Tour
SHE Form 35 Site Execution Plan Quarterly Review
SHE Form 38 Mobile Crane Lifting Plan
SHE Form 43 Temporary Works Register
SHE Form 45 Permit to Load/Use
SHE Form 46 Permit to Strike

[SHE Form 48 Confined Spaces Permit to Enter](#)
[SHE Form 54 Risk Assessment](#)
[SHE Form 56 Noise Assessment Record](#)
[SHE Form 60 Site Signing in Record](#)
[SHE Form 61 Concrete Cube Register](#)
[SHE Form 64 Competency of Principal Designers](#)
[SHE Form 65 Permit to Work Electrical](#)
[SHE Form 69 Provision of SHE Documentation](#)
[SHE Form 72 COSHH Assessment](#)
[SHE Form 75 Competency of Principal Contractors](#)
[SHE Form 76 Hand Arm Vibration Record](#)
[SHE Form 86 Sustainable Drainage Risk Assessment](#)
[SHE Form 91 Site Handover from External Principal Contractor](#)
[SHE Form 92 Permit to Discharge into Watercourse](#)
[SHE Form 93 Record of Water Sampling](#)
[SHE Form 94 Consortium Safety, Health and Environmental Agreement](#)
[SHE Form 97 Temporary Works Design Brief Information](#)
[SHE Form 98 Appointment of Temporary Works Coordinator](#)
[QA 28 Site Close Down Meeting](#)

3. Additional Mandatory Controls for Pre-Commencement of a Development





[illegible]

1.2	External Principal Designer (PD) External PD must be appointed for all complex projects and apartment developments (structures 5 storeys and above). Where external PDs are appointed, the competency of the organisation must be accredited via one of the Safety Schemes in Procurement (SSIP) annually. They must also be assessed via SHE Form 64. A formal appointment of the PD must be undertaken, outlining the scope of service to be provided. All relevant SHE information known about the development must be forwarded to the PD for inclusion in the Pre-Construction SHE Information Pack. In all cases, the Division, as Client for the development, must appoint the PD and this must be a separate appointment to that of the PC, even if the contractual conditions are design and build.	SSIP <u>SHE Form 03</u> <u>SHE Form 64</u> <u>Commercial Procedures</u> <u>SHE Form 01</u> HSE F10	Managing Director Commercial Director Commercial Director Technical Director Technical Director
2.0	Notification of the Project		
2.1	The PD of the Division must ensure that the project is appropriately notified to the enforcing authority and declare that the Division is Client for the development where the following applies: - Construction work is scheduled to last longer than 30 working days and have more than 20 workers on site at any point - Construction work is scheduled to exceed 500 person days Any date on which construction work is undertaken must be counted, even if the work on that day is short duration. This includes holidays and weekends.	HSE F10	Technical Director
2.2	Notification of the project must be undertaken as soon as the PD is appointed. This must be undertaken even if the PC has not been appointed.	HSE F10	Technical Director
2.3	Re-notification of the project must be undertaken when the appointment of a PC has been made, and if the start/end date notified moves by a month or more.		Technical Director

2.4	If there is more than one designated Client (Consortium developments), an agreement must be made in writing between the Clients.	BRS 04/ SHE Form 94	Technical Director
2.5	If a Division is fulfilling any of the roles detailed in the CDM Regulations, the name notified must be Barratt Redrow Plc (Name of Division).		Technical Director
2.6	The F10 form can be completed electronically at https://www.hse.gov.uk/forms/notification/f10.htm . The form will be sent to the email of the person identified and a record be maintained in the Division. The form will need to be provided to the Construction team for display on site.		Technical Director
2.7	The Timber Frame Supplier is to register the site with the National Fire Chiefs Council (NFCC).	BRS 32	Timber Frame Supplier
3.0	Appointment of external Principal Contractors		
3.1	Pre-construction archaeological investigations are not subject to the CDM Regulations when undertaken as a stand-alone element prior to the construction phase of a project. This does not initiate the construction phase of the project. Archaeological investigations or activities that are undertaken during the construction phase of a project will be governed by the requirements of CDM – but archaeologists and their activities will be contractors. In this case, a competent Principal Contractor must be appointed.	Commercial Procedures	Commercial Director
3.2	Appointed PC must be assessed for competency prior to contracts being placed. They must satisfy the criteria for a registered Safety Schemes in Procurement (SSIP), and competency assessed for the project via SHE Form 75	SSIP SHE Form 75	Managing Director
3.3	If the PC is appointed on a design and build form of contract, the Division must satisfy themselves that the organisation is competent to discharge the designer's duties or have employed a designer(s) who fulfils the competency criteria.	SHE Form 03	Technical Director
3.4	Appointment must be formal and be confirmed by issue of contract documentation or letter of intent.		Commercial Director
3.5	All PCs appointed are responsible for the management of SHE for the construction phase of the development and have systems and procedures, which are monitored by a designated competent person (either employed or consultant).		Technical Director

	The results of any monitoring must be provided to the Division.		
3.6	A review of the PC's performance must be undertaken, which will include a review of monitoring of SHE standards on site, and Construction Phase Safety, Health and Environmental Plan.	BRS 06	Technical Director / SHE Manager
3.7	There must only be one PC for a project at any one time. However, if there are two truly independent, unrelated packages of work (i.e. a demolition element or s278 works, which is truly independent of the remaining development), which do not rely upon one-another for their viability or completion then these can be procured as separate contracts and procedures applied accordingly. These projects must be truly independent with separate welfare facilities (where possible) and clearly defined site boundaries. Our Site Management team's competence to manage and monitor works must be considered, and as such PC responsibility must be reviewed with the SHE Operations Manager when considering if a Division can be designated as PC for these works.		Managing Director/SHE Operations Manager
3.8	In the appointment of an external PC for any work, the Division must ensure that a suitable Construction Phase Safety, Health and Environmental Plan is in place and welfare facilities are appropriate prior to allowing construction work to commence. This applies to any defect works, and the content of the plan must be proportionate to the work to be undertaken.	<u>SHE Form 19</u>	Managing Director
3.9	On completion of the external PC works/transfer of the PC role to the Division (Barratt Redrow Plc), a review of transfer arrangements must be undertaken between the external PC and the Divisional management at least 10 working days prior to the intended transfer of responsibility. All outstanding actions must be closed out before a revised F10 notification is submitted to the HSE.	<u>SHE Form 91</u>	Construction/ Technical Director
4.0	Appointments - Designers and their duties		
4.1	A suitable and sufficient Construction Phase Safety, Health and Environmental plan must be in place, which is provided in the standard folder and is signed off by the Managing Director before any work commences.	<u>SHE Form 05</u>	Managing Director/Construction Director

	This will include a fully developed Site Execution Plan, which is agreed with all Divisional Directors and is reviewed at least every three months.		
4.2	Suitable welfare provision must be in place prior to any work commencing on site. Site Offices/Welfare Facilities and Compounds (Low Rise Developments) where practicable, all site compounds and facilities must conform to the Group standard layout designs. Deviation from the Group approved layout is by exception only and due to factors, such as increased output from the site. This must be approved by the Regional Managing Director. In all cases, the following minimum criteria will apply.	BRS 21	Managing Director
4.3	The development must be appropriately resourced with competent site management to plan, monitor and coordinate the construction phase. The competent person must meet the specified training requirements and have the appropriate knowledge and experience to monitor and coordinate the activities on site.	BRS 20	Construction Director
5.0	Appointment of Designers/Consultants and their duties		
5.1	The competency of all external Designers or consultants appointed to undertake roles on the development must be evaluated via one of the Safety Schemes in Procurement (SSIP) annually and via SHE Form 03, which must be undertaken every two years.	SSIP/SHE Form 03	Technical/ Commercial Director
5.2	Appointment of Designers must be made in writing in the form of a contract or letter of intent.		Principal Designer
5.3	Designers must provide information on residual risk, which must be specific to the development. Information must relate to hazards/risks that a competent contractor would find unusual or likely to be difficult to manage. Information must also consider future maintenance of the structures.		Technical Director/ Principal Designer/ Designers
5.4	Hazard information must be provided using clear notes on drawings. Alternatively, reference must be made to other development specific documents where the information can be found.	BRS 18 SHE Form 98	Technical Director
5.5	Monitoring site progress/Risk Management – all developments		

	CDM Principal Designer (CDM-PD) The CDM-PD (Divisional Technical Director or an appointed external consultant) role under <i>Construction Design and Management (CDM) regulations 2015</i> is defined as: The main duty remains that when preparing or modifying designs that Designers must eliminate, reduce or control foreseeable risks that may arise during: • Construction; and • The maintenance and use of a building once it is built The CDM-PD must cooperate and liaise with the Principal Contractor (Divisional Site Management or an appointed Contractor) throughout the project duration.		Technical Director or External Appointment
5.6	Building Regulations Principal Designer (BR-PD) The BR-PD's role is to plan, manage and monitor all design work during the design stage of a project to ensure that the design is compliant with the Building Regulations. The BR-PD must be appointed prior to any other design consultant or subcontractor with design input, as a requirement of the role is to ensure any external appointment is competent to fulfil their role and as such a Competence Declaration Letter must be completed for BR-PD, and any other designers and contractors. The BR-PD must provide a Building Regulation Compliance Statement (QA 64) The BR-PD duties do not extend to responsibility for the building work. The Principal Contractor is responsible for ensuring that the building work is completed in accordance with the approved design. Each contractor is also responsible for ensuring that the work the undertake complies with the relevant regulatory requirements (under CDM and the Building Regulations)	BRS 03/QA 64	Technical Director or External Appointment
5.7	Temporary Works Co-Ordinators		
5.8	A competent Temporary Works Coordinator must be appointed.	<u>SHE Form 97</u>	Technical Director

5.9	Contractors may appoint their own qualified TWC, however, overall responsibility remains with the Principal Contractor.	<u>SHE Form 43</u>	Technical Director
5.10	Temporary Works brief to be developed to include data relevant to the design.	BRS 28 <u>SHE Form 03</u>	Technical Director
5.11	A Temporary Works Register shall be developed for all Medium (Class 2) and High (Class 3) classifications for temporary work scenarios.	<u>SHE Form 43</u>	Technical Director
5.12	Environment Consultant		
5.13	A Specialist Consultant shall be appointed where a site is known to have sensitive receptors, such as watercourses either within or proximity to site boundaries.		Managing Director/ Departmental Heads
5.14	The frequency of visits undertaken by specialist consultants will depend upon the surface water management risk on site and this frequency shall be referenced in the Site Surface Water Management Plan. Frequency of visits may fluctuate from monthly, quarterly and bi-annual visits, pending on the risk level deemed by the Technical Dept and the SHE Dept.		
5.15	Fire Engineer		
5.16	The requirements for the appointment of a Fire Engineer and assessment of fire controls on a specific Build Category of development are listed in Appendix 1. A list of approved Fire Engineers with specialisms in Timber Frame, can be provided by the Group Fire Engineer in the Group SHE Department	BRS 32 – Appendix 1	Managing Director
5.17	For specific appointments of Temporary Works Designers please refer to BRS 18.	BRS 18	Technical Director
5.18	For specific appointments of Fire Safety Engineers please refer to BRS 32.	BRS 32	Managing Director
6.0	Land Feasibility Survey		
6.1	The land feasibility survey must be completed as part of the process for final purchase of a site. It is designed to highlight SHE hazards / risks that could affect the purchase, and to highlight hazards / risks that must be evaluated as part of planning process and construction phase.	<u>SHE Form 01</u>	Land/Operations Director

7.0	Pre-Start Meeting(s)		
7.1	Two pre-start meetings must be undertaken to ensure all relevant information is available and notifications are in place prior to commencement of a development.	<u>SHE Form 02</u> Appendix A	Managing Director
8.0	Site Execution Plan (SEP)		
8.1	A detailed Site Execution Plan must be in place prior to a site commencing. The SEP shall be displayed in a flip chart format, with a page for each phase/layer of build, requiring each phase/zone of build to be signed off during the construction phase of the development. This process is described in Appendix B and an example is shown in Appendix C and a checklist is provided in Appendix D.	Appendix A, B, C and D	Managing Director
8.2	The assessment of site security control measures, the sequence of build routes and occupation programme (including controlled access/egress to the site) must be detailed (dates when plots are due to be occupied) on the Site Execution Plan to ensure there is a safe buffer and minimal interaction between construction works and occupied areas. The plan must also identify when permanent roads/sewers will be completed, where haulage roads are required to complete the works, and the location of welfare facilities. The Site Execution Plan must be supplemented by the Site Traffic/Pedestrian Management Plan. This must reduce plant interaction with the workforce and customers. Where this cannot be avoided, adjacent to occupied plots, safe access and segregation must be provided for occupied areas. The plan must be agreed and signed off by the Divisional Management team prior to the development commencing.	BRS 19,32 & 41 <u>SHE Form 05</u>	Contracts Manager / SHE Manager Managing Director
8.3	For timber frame sites an execution plan, as described in Appendix A, must be provided to the nominated timber frame supplier (and or Fire Engineer) in both PDF and DWG format once signed off by the Divisional Directors. This execution plan must be provided to the relevant party a minimum of 16 weeks prior to the first timber frame delivery.		Technical Director
8.4	The plan must be reviewed at least quarterly on every development.	<u>SHE Form 35</u>	Contracts Manager SHE Manager

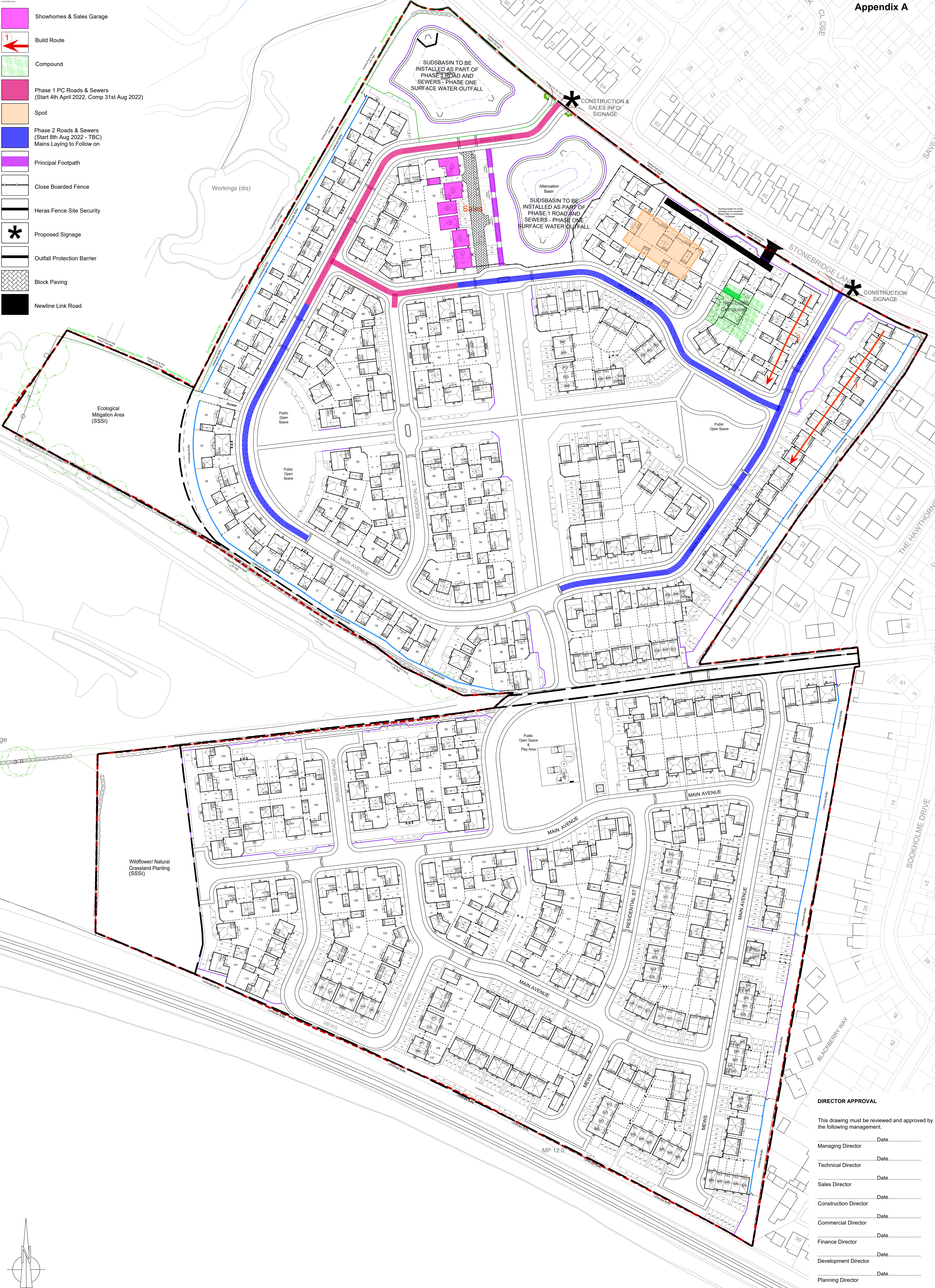
8.5	Any significant changes in the route of build, sales or occupation strategy, the plan must be reviewed/revised and agreed by the Divisional Management.		
9.0	Sustainable Drainage System (SuDS)		
9.1	An assessment of the controls required for any Sustainable Drainage System (SuDS) must be undertaken and reviewed annually. The assessment must be in the format approved by the Barratt Redrow PLC but can be undertaken by the scheme designers as part of their management system, if the content / detail is at least equivalent to that detailed in SHE Form. The control measures to prevent injury or otherwise from the scheme must be detailed.	<u>SHE Form 86</u>	Technical Director
9.2	A review of the assessment and the implementation of the control measures during the construction of the development must be undertaken monthly.	<u>SHE Form 10/10a</u>	Technical Director
9.3	On completion of the development the SuDS attenuation/balancing ponds must be reviewed by a third-party water safety specialist such as ROSPA to ensure all appropriate control measures are in place.		Technical Director
10.0	Review of Water Containment on Site		
10.1	A review of the controls in place to prevent contamination of any watercourse must be undertaken monthly on all sites.	<u>SHE Form 10/10a</u>	Technical Director
10.2	A Surface Water Management Plan (SWMP) shall be developed which will assess control measures for preventing Silt Run Off and Preventing Water Contamination identifying potential entry points of surface water onto or within the site. - The implementation of specific measures for capture (lagoons) and final treatment within our boundaries, prior to being discharged off site. - The implementation of Emergency Measures/Arrangements	SWMP	Technical Director
10.3	Additionally, the plan will identify the requirements to ensure that any implemented measures are adequate and effective, through monitoring, water sample collection or other means	BRS 38	Technical Director

11.0	Homes For Nature		
11.1	Barratt Redrow are signatories to the Future Homes Hub – Homes for Nature. Wildlife features for the development must be identified in the Ecology Survey section in the Pre-Construction Safety, Health and Environmental Pack.	<u>SHE Form 04</u>	Technical Director
11.2	Upon the detail of schemes being agreed, this information must be relayed to Section 8 of the SHE Form 05 for monitoring against the proposed installations	<u>SHE Form 05</u> <u>SHE Form 29</u>	Contracts Manager Site Manager
12.0	Site Start-up Pack		
12.1	A site start-up pack must be collated for all new developments by the respective Division and stocks maintained. The pack must be available on site prior to work commencing.	<u>SHE Form 69</u>	Construction Director
13.0	Site Safety Health and Environmental Records		
13.1	SHE Forms, which are completed via the e-forms platform, are stored electronically on the Homebuilder Portal. Hard copies of the following must be maintained on site.		
	- Construction Phase SHE Plan - Safe System of Work Evaluation - Existing Services Location Drawings - Construction / Sales Meetings - Noise Assessment Records - Site Visitors Record	<u>SHE Form 05</u> <u>SHE Form 14</u>	
	- Concrete Cube Register - Hand Arm Vibration Records - Fire Extinguisher Annual Service Certification	<u>SHE Form 56</u> <u>SHE Form 60*</u> <u>SHE Form 61</u> <u>SHE Form 76</u>	
	Electrical Test Inspection Certification – Welfare 12 Monthly	External Report	
	Electrical Test Inspection Certification – Silos 6 Monthly	External Report	
	Electrical Test Inspection – Portable Tools 12 Monthly	External Report	
	Considerate Constructors Reports	External Report	
	- Permit to Load/Use - Permit to Strike	<u>SHE Form 45</u> <u>SHE Form 46</u>	

	• Permit to Enter Confined Spaces • Electrical Permit • Working Platform Handover Record	<u>SHE Form 48</u> <u>SHE Form 65</u> External Report External Report	
	• Plant Service Records		
	• Lifting Plan for Telehandler • Mobile Cranes - Lifting Plan • Method Statements Pro-forma • Generic Risk Assessment • Bespoke Risk Assessment • COSHH Risk Assessment • Asbestos Monitoring Certificates/Report	<u>SHE Form 28</u> <u>SHE Form 38</u> <u>SHE Form 15</u> <u>SHE Form 54</u> <u>SHE Form 54</u> <u>SHE Form 72</u> External Report	
	• Water Sampling Records • Permit to Discharge • SUDS Risk Assessment	<u>SHE Form 93</u> <u>SHE Form 92</u> <u>SHE Form 86</u>	
	*Can be used for recording signing in and out of developments if there's an issue with the QR code process.		
13.2	Electronic SHE Forms will be archived after a period of six years. All documents highlighted above need to be stored as per the Group policy.		Construction/Project Director
13.3	All other forms/documentation can be shredded/disposed of when the development has been completed.		Construction/Project Director
14.0	Development Close Down Review		
14.1	A Site Closure Meeting must be held on site approximately 3 months prior to scheduled completion of the last plot. This meeting is to identify and schedule any outstanding adoptable works.	<u>QA Form 28</u>	Managing Director

KEY

- Showhomes & Sales Garage
- Build Route
- Compound
- Phase 1 PC Roads & Sewers (Start 4th April 2022, Comp 31st Aug 2022)
- Spoil
- Phase 2 Roads & Sewers (Start 8th Aug 2022 - TBC) Mains Laying to Follow on
- Principal Footpath
- Close Boarded Fence
- Heras Fence Site Security
- Proposed Signage
- Outfall Protection Barrier
- Block Paving
- Newline Link Road



DIRECTOR APPROVAL

This drawing must be reviewed and approved by the following management.

- Managing DirectorDate.....
- Technical DirectorDate.....
- Sales DirectorDate.....
- Construction DirectorDate.....
- Commercial DirectorDate.....
- Finance DirectorDate.....
- Development DirectorDate.....
- Planning DirectorDate.....

Rev	Description	Initial	Date
-	Based on Planning Layout Rev G	JSL	27.04.22

WARNING TO PURCHASERS: Property Misdescriptions Act 1991
Images and site layout are provided for illustrative purposes only and should be treated as general guidance only.
The images including parking arrangements, layout, external viewing, community facilities, play areas and other amenity facilities are subject to change without notice. The planning permission for the development is subject to your satisfaction in relation to all details of any planning conditions and local plans will be provided.
The layout and arrangements are not intended to be part of any contract or warranty, unless otherwise stated in writing into the contract.

- KEY**
- Showhomes & Sales Garage
 - Build Route
 - Compound
 - Brick Compound
 - Contractors Car Park
 - Drive Upgrade to Link Road
 - Haul Road
 - DWH Storage
 - Phase 1 PC Roads & Sewers (Start 4th April 2022, Comp 31st Aug 2022)
 - Spoil
 - Phase 2 Roads & Sewers (Start 8th Aug 2022 - TBC) Mains Laying to Follow on
 - Stages of plots in build surrounding the area (Foundation Jan & Super structure April)
 - Principal Footpath

- Terror stop, Head Wall & Road gully protection
- Silo
- Close Boarded Fence
- BOAT (By way for any traffic)
- Heras Fence Site Security
- First Foundations
- Extent of Landscaping (March 2023)
- Proposed Signage
- Newline Link Road
- Outfall Protection Barrier
- Block Paving
- Compound Path



DIRECTOR APPROVAL

This drawing must be reviewed and approved by the following management.

Managing DirectorDate.....

Technical DirectorDate.....

Sales DirectorDate.....

Construction DirectorDate.....

Commercial DirectorDate.....

Finance DirectorDate.....

Development DirectorDate.....

Planning DirectorDate.....

- A** BARRATT AND DWH SALES AREA GARAGE AND SHOW PLOTS (PLOTS 161,162 & ASSOCIATED GARAGES)
1. Sales Garage Foundation
 2. Form Hardstanding to Base & Mains Laying
 3. Show Home Foundations

KEY

- Showhomes & Sales Garage
- Phase 1 PC Roads & Sewers (Start 4th April 2022, Comp 31st Aug 2022)
- Phase 2 Roads & Sewers (Start 8th Aug 2022 - TBC) Mains Laying to Follow on
- Stages of plots in build surrounding the area (Foundation Jan & Super structure April)
- Principal Pedestrian Walkway
- Close Boarded Fence
- Heras Fence Site Security
- Proposed Signage
- Principal Footpath
- Phase 3 Roads & Sewers (Start Dec 2022 - 16 Weeks)
- Block Paving

- B** One Contractor to Build Showhomes to Superstructure
1. Barratt Sales Garage at Roof
 2. DWH Sales Garage at Roof

Build Stages Of Plots Around Sales Arena		
DESCRIPTION	ID	ALL EXTERNALS COMPLETED
Finish Foundations	1	
Start Brickwork	2	
Superstructure Complete	3	
Roof Complete	4	
1st Fix Complete	5	
Finish Plaster	6	
Finish 2nd Fix	7	
Finish Paint	8	
Completed	9	

- C** One Contractor to Build Showhomes to Superstructure
1. Barratt Showhomes at Roof
 2. DWH Showhomes at Roof

DIRECTOR APPROVAL

This drawing must be reviewed and approved by the following management.

.....Date.....
Managing Director

.....Date.....
Technical Director

.....Date.....
Sales Director

.....Date.....
Construction Director

.....Date.....
Commercial Director

.....Date.....
Finance Director

.....Date.....
Development Director

.....Date.....
Planning Director

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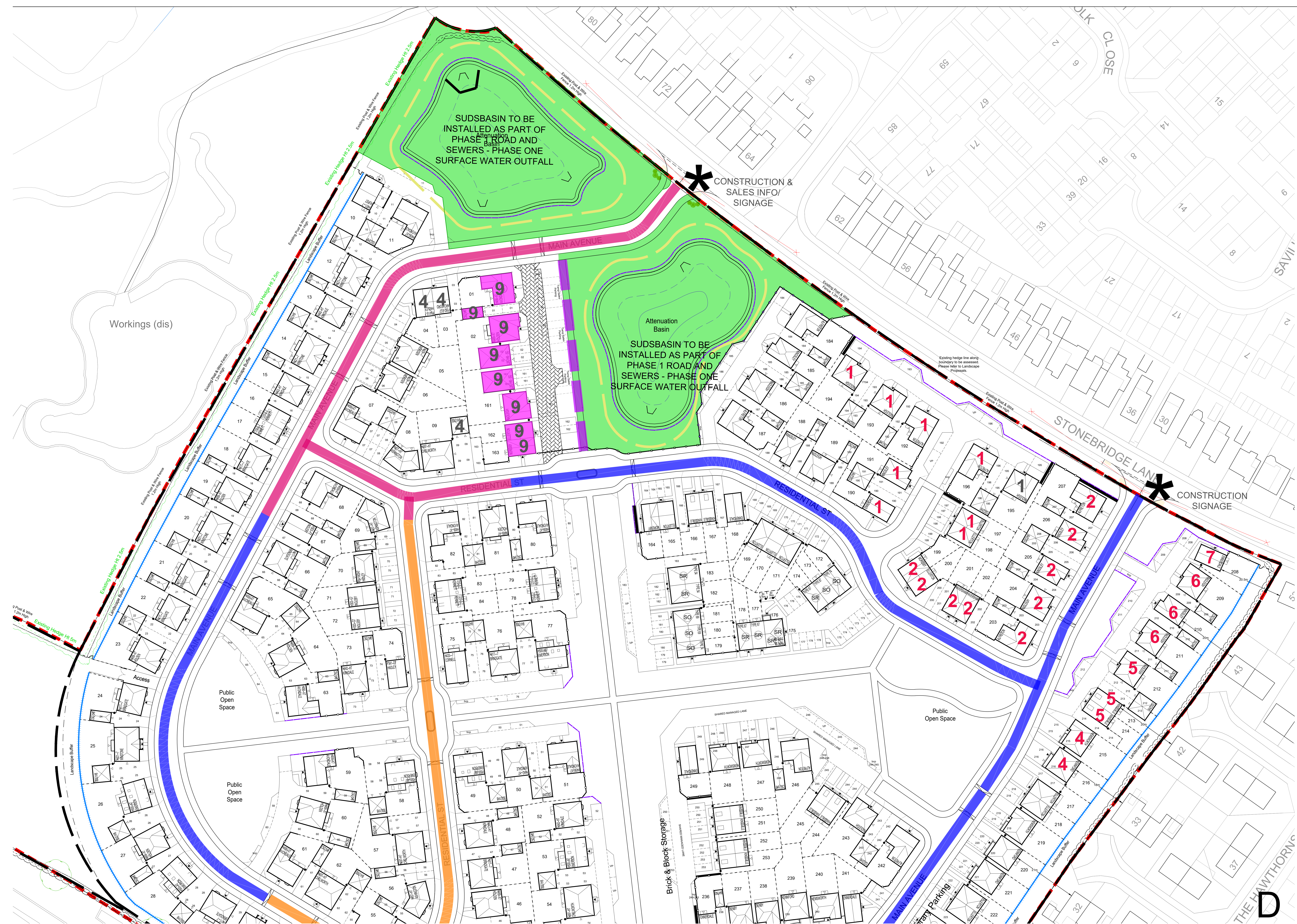
Rev	Description	Initial	Date
1	Based on Planning Layout Rev G	JSL	27.04.22

Layer 3 - Showhome Build



Dwg No: H0064/16L3
Scale: NTS (A0)
Drawn by: JL
Date: 26.04.22
Checked by: Tech

Stonebridge Lane, Market Warsop
NORTH MIDLANDS
Design & Technical Department
2 Horizon Place, Nottingham Business Park
NOTTINGHAM NG5 6PY



- KEY**
- Showhomes & Sales Garage
 - Phase 1 PC Roads & Sewers (Start 4th April 2022, Comp 31st Aug 2022)
 - Phase 2 Roads & Sewers (Start 8th Aug 2022 - TBC)
Mains Laying to Follow on
 - Stages of plots in build surrounding the area (Foundation Jan & Super structure April)
 - Principal Pedestrian Walkway
 - Close Boarded Fence
 - Heras Fence Site Security
 - Proposed Signage
 - Principal Footpath
 - Phase 3 Roads & Sewers (Start Dec 2022 - 16 Weeks)
 - Block Paving
 - Stages of plots in build surrounding the area (Foundation Jan & Super structure April)
 - Extent of Landscaping (March 2023)
 - Terror stop, Head Wall & Road gully protection

Build Stages Of Plots Around Sales Arena		
DESCRIPTION	ID	
Finish Foundations	1	ALL EXTERNALS COMPLETED
Start Brickwork	2	
Superstructure Complete	3	
Roof Complete	4	
1st Fix Complete	5	
Finish Plaster	6	
Finish 2nd Fix	7	
Finish Paint	8	
Completed	9	

DIRECTOR APPROVAL

This drawing must be reviewed and approved by the following management.

.....Date.....
Managing Director

.....Date.....
Technical Director

.....Date.....
Sales Director

.....Date.....
Construction Director

.....Date.....
Commercial Director

.....Date.....
Finance Director

.....Date.....
Development Director

.....Date.....
Planning Director

D
BARRATT AND DWH SALES AREA GARAGE
AND SHOW PLOTS (PLOTS 161,162 &
ASSOCIATED GARAGES)
1. Sales Garage Foundation
2. Form Hardstanding to Base & Mains
Laying
3. Show Home Foundations

Rev	Description	Initial	Date
1	Based on Planning Layout Rev D	JSL	27.04.22

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Layer 3 - Showhome Build

Stonebridge Lane, Market Wars



Drawn by: JSL
Checked by: Tech

Draw No: H0064/16L3.2
Scale: NTS @ A0
Rev: 28.04.22

NORTH MIDLANDS
Design & Technical Department
2 Horizon Place, Nottingham Business Park
NOTTINGHAM NG8 6PY

KEY

Showhomes & Sales Garage

Build Route

Compound

Brick Compound

Contractors Car Park

Drive Upgrade to Link Road

Haul Road

DWH Storage

Phase 1 PC Roads & Sewers
(Start 4th April 2022, Comp 31st Aug 2022)

Spoil

Phase 2 Roads & Sewers
(Start 8th Aug 2022 - TBC)
Mains Laying to Follow on

Stages of plots in build surrounding the area
(Foundation Jan & Super structure April)

Principal Footpath

Terror stop, Head Wall & Roe
gully protection

Silo

Close Boarded Fence

BOAT (By way for any traffic)

Heras Fence Site Security

First Foundations

Extent of Landscaping (March)

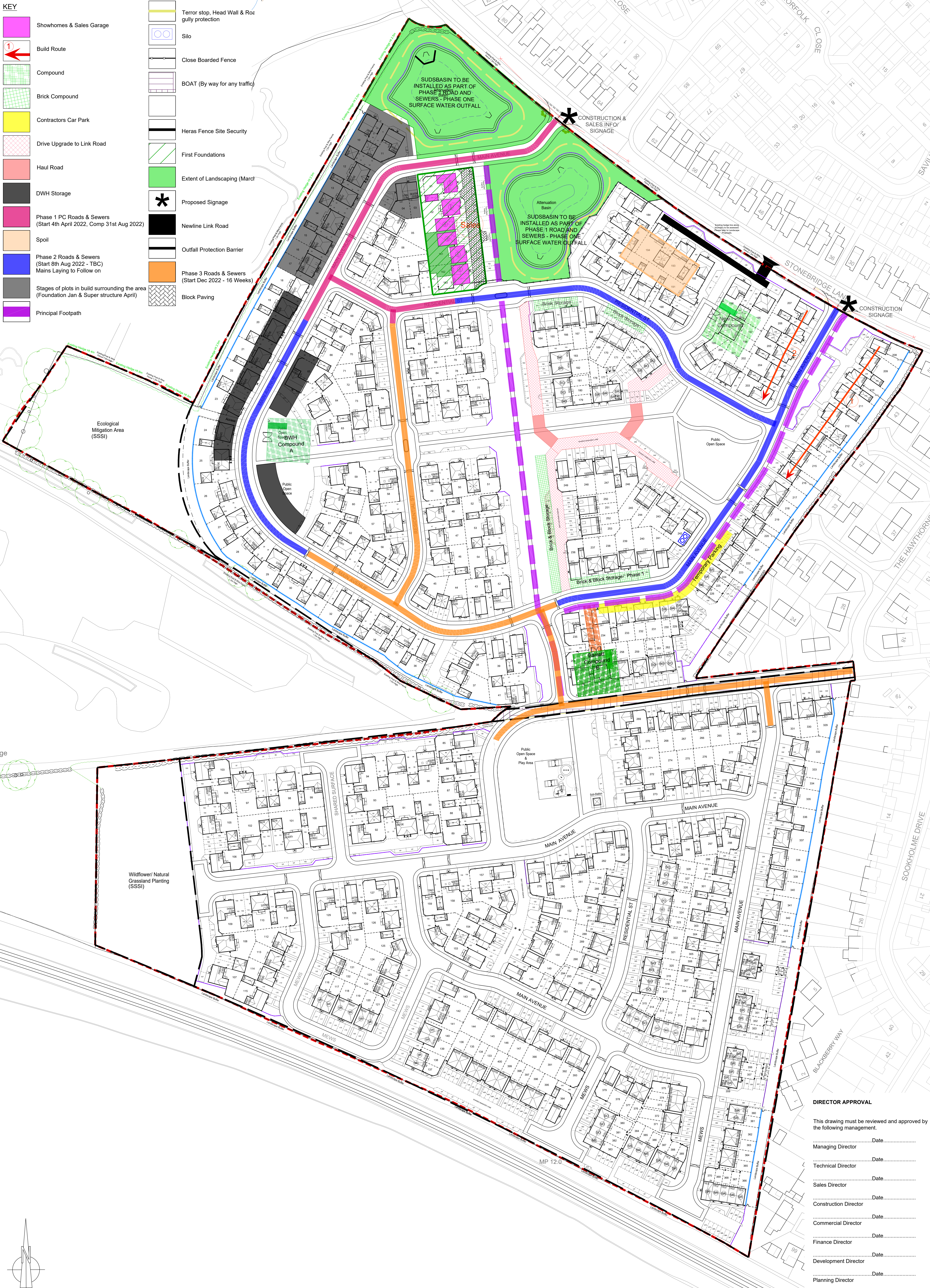
Proposed Signage

Newline Link Road

Outfall Protection Barrier

Phase 3 Roads & Sewers
(Start Dec 2022 - 16 Weeks)

Block Paving



DIRECTOR APPROVAL

This drawing must be reviewed and approved by the following management.

.....Date.....

Managing Director

.....Date.....

Technical Director

.....Date.....

Sales Director

.....Date.....

Construction Director

.....Date.....

Commercial Director

.....Date.....

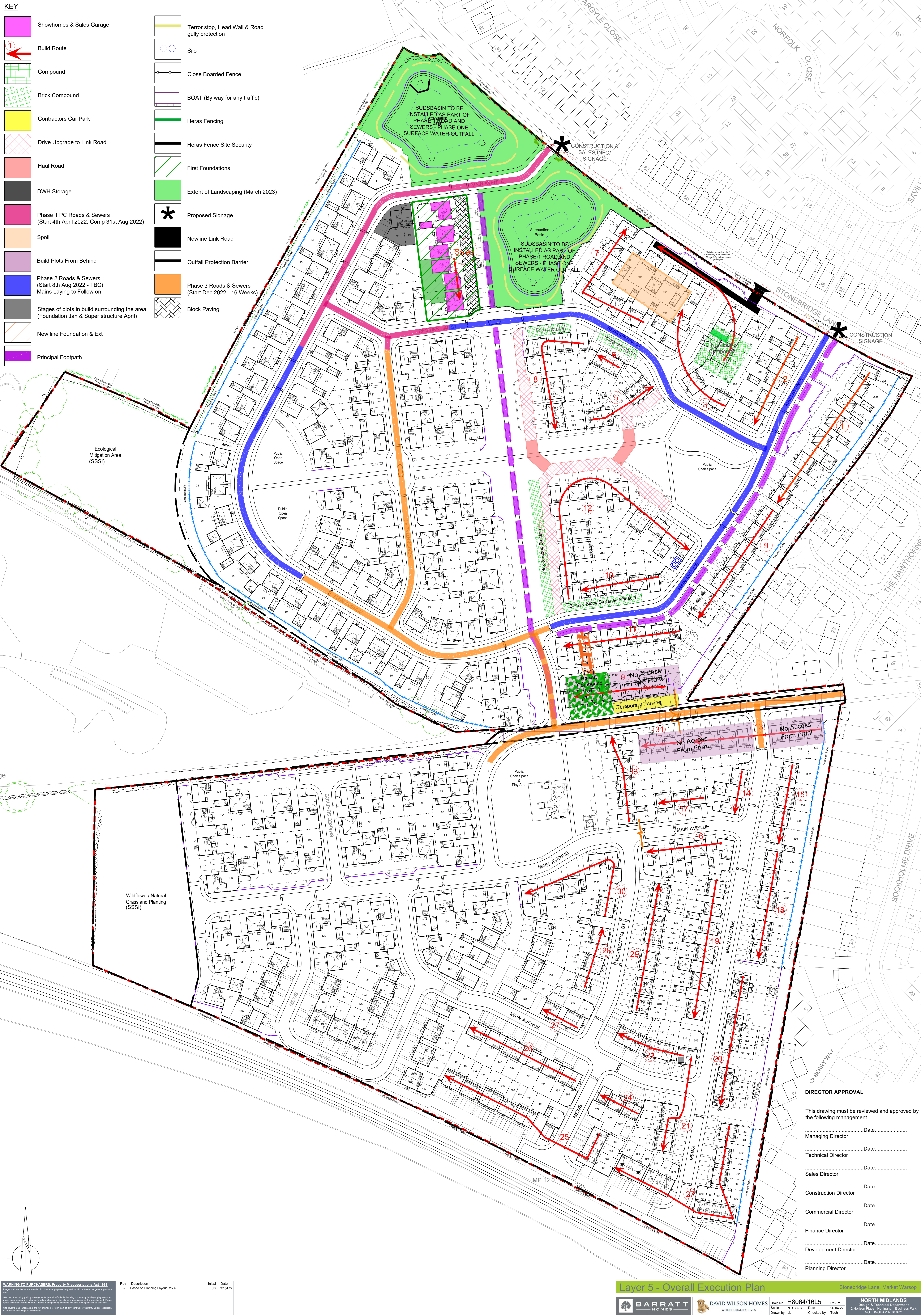
Finance Director

.....Date.....

Development Director

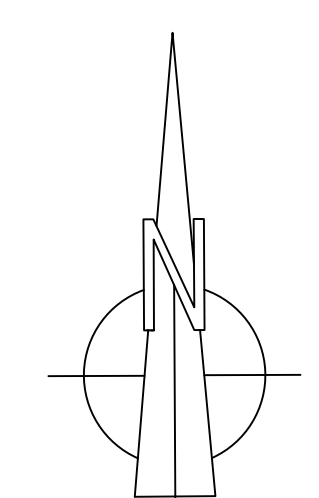
.....Date.....

Planning Director



KEY

- Showhomes & Sales Garage
- Build Route
- Compound
- Brick Compound
- Contractors Car Park
- Drive Upgrade to Link Road
- Haul Road
- DWH Storage
- Phase 1 PC Roads & Sewers (Start 4th April 2022, Comp 31st Aug 2022)
- Spoil
- Build Plots From Behind
- Phase 2 Roads & Sewers (Start 8th Aug 2022 - TBC) Mains Laying to Follow on
- Stages of plots in build surrounding the area (Foundation Jan & Super structure April)
- New line Foundation & Ext
- Principal Footpath
- Terror stop, Head Wall & Road gully protection
- Silo
- Close Boarded Fence
- BOAT (By way for any traffic)
- Heras Fencing
- Heras Fence Site Security
- First Foundations
- Extent of Landscaping (March 2023)
- Proposed Signage
- Newline Link Road
- Outfall Protection Barrier
- Phase 3 Roads & Sewers (Start Dec 2022 - 16 Weeks)
- Block Paving



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Managing DirectorDate.....

Technical DirectorDate.....

Sales DirectorDate.....

Construction DirectorDate.....

Commercial DirectorDate.....

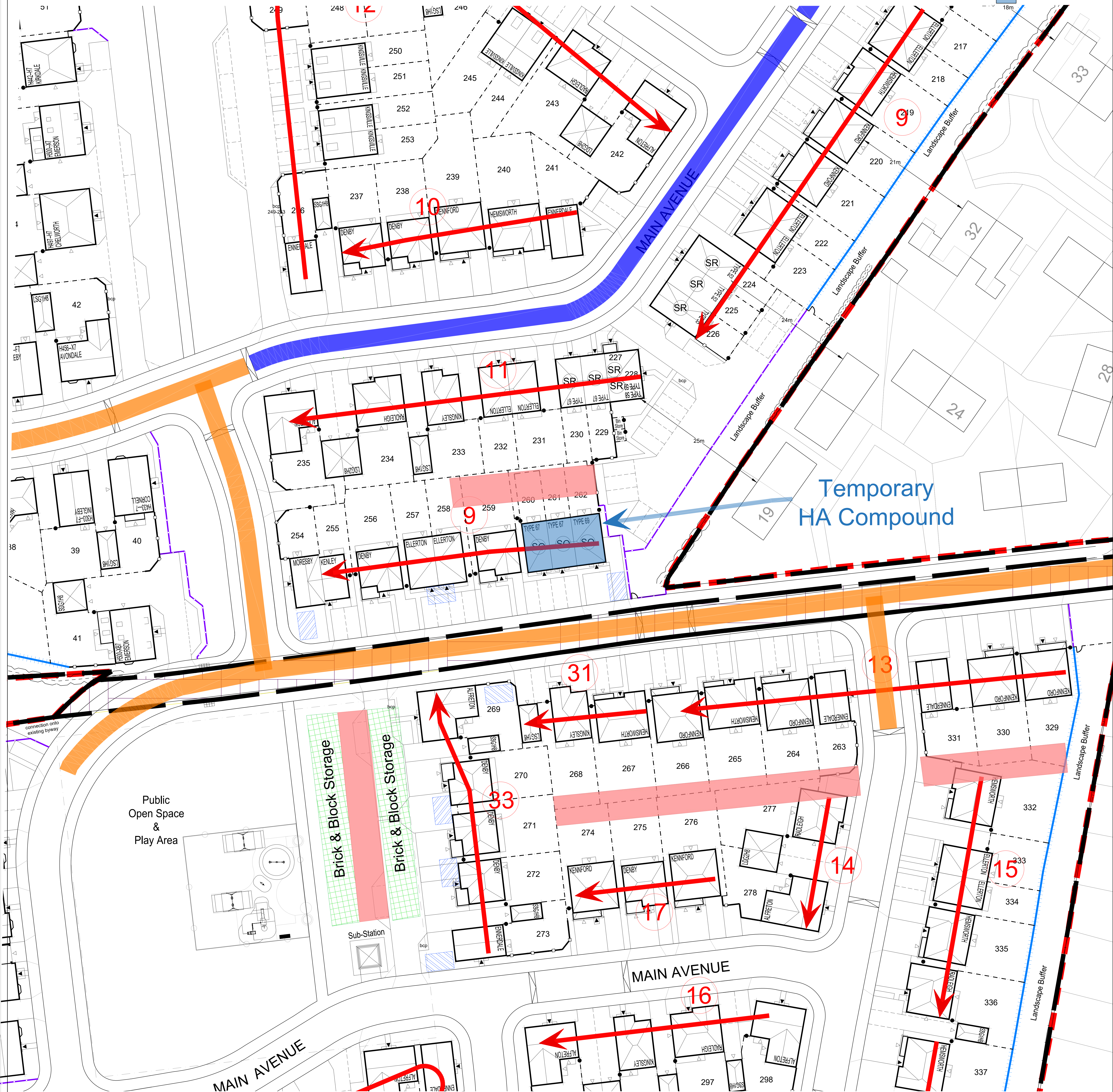
Finance DirectorDate.....

Development DirectorDate.....

Planning DirectorDate.....

Rev	Description	Initial	Date
-	Based on Planning Layout Rev G	JSL	27.04.22

- LAYER 6
- KEY
- Showhomes & Sales Garage
 - Brick Compound
 - Haul Road
 - Phase 1 PC Roads & Sewers (Start 6th April 2022, Comp 31st Aug 2022)
 - Phase 2 Roads & Sewers (Start 6th Aug 2022 - TBC) Mains Laying to Follow on
 - Heras Fence Site Security
 - Phase 3 Roads & Sewers (Start Dec 2022 - 16 Weeks)
 - Block Paving
 - Loading Bay
 - Temp HA Compound



DIRECTOR APPROVAL

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.....Date.....
Managing Director

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Technical Director

.....Date.....
Sales Director

.....Date.....
Construction Director

.....Date.....
Commercial Director

.....Date.....
Finance Director

.....Date.....
Development Director

.....Date.....
Planning Director

WARNING TO PURCHASERS: Property Misdescriptions Act 1991
Plans and info herein are intended for illustrative purposes only and should be treated as general guidance only.
We warrant including planning permissions, listed buildings, existing easements, rights of way and other matters which may affect the development of the land shown on the plan. We do not warrant that the information is correct or that the information is complete. The information is provided for your information only and should not be relied upon for any purpose other than for general guidance.

Rev	Description	Initial	Date
1	Based on Planning Layout Rev Q	JSL	27.04.22

Layer 6 - Exit Strategy

Stonebridge Lane, Market Warsop



Drawn by: J.L. Scale: 1:500 Date: 28.04.22
Checked by: Tech

Drawn by: J.L. Scale: 1:500 Date: 28.04.22
Checked by: Tech

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